



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखताथा संस्थ) बेंगलुरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029
(PROJECT SECTION)

NIMH/PROJ/SKAN/PBS/Various /NOTIF/2022-23

Date: 24.11.2022

NOTIFICATION

Applications are invited from eligible candidates for filling up the following posts on Contract Basis for a SKAN funded project entitled "Population based cohorts across stroke life course and development of a comprehensive stroke care model at district level_ A demonstration project in India-SKAN NIMHANS Cohort project" under Dr.Pradeep B.S Professor of Epidemiology and Principal Investigator.

(1)

| | |
|----------------------------|---|
| Name of the Post | Senior Data Manager |
| No. of Post | 01 (One) |
| Qualification & Experience | <p>M.B.B.S / M.P.H/M.D/P.h.D in Public Health/ Community Medicine/ M.Sc. Statistics or biostatistics or applied statistics/ PhD in Statistics or Biostatistics or applied statistics / Master's Degree/ PhD in Demography.</p> <p>The candidate should have sound working knowledge of at least one of the following statistical analysis soft wares namely STATA, R, SPSS, SAS.</p> <p>Sound working knowledge in Microsoft Excel, Microsoft Word, Microsoft Power point, Nudi & Baraha. At least one-year experience of working in the community, setting up digital monitoring and evaluation systems, multiple site database management, data entry, data preparation, data analysis, presentation skills, organize data management systems for remote data entry, on mobile or tablet platforms are preferred. Should be conversant in writing and speaking Kannada and English.</p> |
| Nature of work | Organizing computerized management and information systems, data management, remote data entry, managing data entry on mobile or tablet platforms, translation and transcription, organizing field data collection, report writing and any other work related to the project as directed by the Principal investigators and Project Co-coordinator. This work involves extensive travel throughout project sites. |
| Maximum Age Limit | 45 years (maximum) |
| Salary | ₹ 60,000/- per month (consolidated) |
| Project Period | 6 months (Initial appointment is for 6 months, it is likely to extend further based on performance). |
| Link to fill the form | https://forms.gle/ntwcQwrSAfyJWPQy5 |

Eligible candidates fulfilling the criteria must fill their details in the above given link and upload their CV.

Sd/-
REGISTRAR



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಸ್ವಾಸ್ಥ್ಯ एवं ತंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुख्याथा संस्थ) बेंगलूरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029
(PROJECT SECTION)

(2)

| | |
|-----------------------|---|
| Name of the Post | Senior Administrative Officer |
| No. of Post | 01(One) |
| Qualification | Masters/ degree in Commerce, Business Management and/or Administration. |
| Experience | Experience working in the field of administration and logistics with good working knowledge of computers including MS office especially Microsoft Excel. S/he should be conversant in typing, writing and speaking Kannada and English. Knowledge of using accounting software is desirable. |
| Nature of work | Manage the administrative and logistical aspects of the project such as data and sample collection, data entry, organizing monthly meetings and trainings, supervise all administrative approvals, renewals and sanctions, supervise stocks and accounting, approving TA/DA of staffs and training participants, coordinating honorarium for field level workers, maintenance of project offices and any other as directed by the study investigators. This work involves extensive travelling to project sites |
| Maximum Age Limit | 45 years (maximum) |
| Salary | ₹60,000/- per month (consolidated) |
| Period required | 6 months (Initial appointment is for 6 months based on Performance, it is likely to extend further) |
| Link to fill the form | https://forms.gle/eunrQS2hRaaYNYR58 |

Eligible candidates fulfilling the criteria must fill their details in the above given link and upload their CV.

**Sd/-
REGISTRAR**



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखताथा संस्थ) बेंगलुरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029
(PROJECT SECTION)

(3)

| | |
|-----------------------|--|
| Name of the Post | Senior Accounts Officer |
| No. of Post | 01(One) |
| Qualification | Masters/Bachelor's degree in Commerce, Business Management and/or Administration . |
| Experience | Experience of working in the field of accounts with good working knowledge of MS office especially Microsoft Excel, Tally and other accounting software/s. s/he should be conversant in typing, writing and speaking Kannada and English. Knowledge of using accounting software is desirable. |
| Nature of work | Manage accounting aspects of the project such as indenting and procurements, administrative approvals, renewals and sanctions, supervise stocks and accounting, approving TA/DA of staffs and training participants, coordinating honorarium for field level workers, maintenance of books, stocks and offices and any other as assigned by the investigators. This work involves extensive travelling to project sites. |
| Maximum Age Limit | 45 years (maximum) |
| Salary | ₹60,000/- per month (consolidated) |
| Period required | 6 months (Initial appointment is for 6 months based on Performance, it is likely to extend further) |
| Link to fill the form | https://forms.gle/2XpBj1DLTQvX7LUh8 |

Eligible candidates fulfilling the criteria must fill their details in the above given link and upload their CV.

Sd/-
REGISTRAR



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखताथा संस्थ) बेंगलुरु - 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029

(PROJECT SECTION)

(4)

| | |
|----------------------------|---|
| Name of the Post | Field Coordinator |
| No. of Post | 01(One) |
| Qualification & Experience | PhD/MPhil in social work or psychiatric social work or psychology /Masters in social work, Psychology / PSW/ MPH or equivalent. At least one year of working experience in the community in the field of mental health and neurology services is preferred. The applicant should be conversant in reading, writing, speaking English and Kannada languages. |
| Nature of work | Field Coordinators would be in-charge of all field activities and they need to closely monitor and supervise activities under the project. They are responsible for coordinating Field Data Collectors within Kolar and Bengaluru and any other as assigned by the investigators. This position requires extensive travelling to project sites.. |
| Maximum Age Limit | 40 years (maximum) |
| Salary | ₹30,000/- per month (consolidated) |
| Period required | 6 months (Initial appointment is for 6 months based on Performance, it is likely to extend further) |
| Link to fill the form | https://forms.gle/sj746WnRgKe3ch5L6 |

Eligible candidates fulfilling the criteria must fill their details in the above given link and upload their CV.

**Sd/-
REGISTRAR**



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखताथा संस्थ) बेंगलुरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029
(PROJECT SECTION)

(5)

| | |
|----------------------------|--|
| Name of the Post | Senior Research Officer |
| No. of Post | 02(Two) |
| Qualification & Experience | Essential: MBBS, MPH, MD in Community Medicine, PhD in Public Health/ Community Medicine. Desirable: Experience in working in the community, experience in working in cohort or longitudinal study, should be conversant in reading and writing in Kannada language, NUDI and BARAHA software. Should have proficiency in MS Word, MS Excel, MS PowerPoint, statistical software packages, etc. Proficiency in manuscript/scientific writing is also desirable. Proficiency in reading, writing and speaking local languages especially Kannada. Be able to train data collectors in local language. |
| Nature of work | Involves supporting project team in all aspects of research activities like doing literature search, literature review, proposal writing, questionnaire/ tool development, training field data collectors, monitoring and supervising data collection, data management including data entry and cleaning, doing analysis, writing reports/scientific literatures. The work would also include developing training manuals, training materials, IEC materials, coordinating and organizing programmers in the community, liaising with various stakeholders in the community, support the project team in advocacy related activities and any other as directed by the investigators. This position requires extensive travelling to project sites. |
| Maximum Age Limit | 45 years (maximum) |
| Salary | ₹80,000/- per month (consolidated) |
| Period required | 6 months (Initial appointment is for 6 months based on Performance, it is likely to extend further) |
| Link to fill the form | https://forms.gle/aiJnEGsydZR3w8ZE7 |

Eligible candidates fulfilling the criteria must fill their details in the above given link and upload their CV.

Sd/-
REGISTRAR



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES .

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुख्याथा संस्थ) बेंगलुरु - 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029

(PROJECT SECTION)

(6)

| | |
|----------------------------|---|
| Name of the Post | Senior Statistician |
| No. of Post | 01(One) |
| Qualification & Experience | <p>Essential: PhD in Biostatistics or statistics or applied statistics/M.Sc. Biostatistics or statistics or applied statistics/Masters or Post-Doctoral degree in demography.</p> <p>Desirable: 5 years of work experience, experience in working with large data sets, experience of working with longitudinal or cohort data, being able to perform high end statistical analysis like survival analysis and longitudinal data analysis, Proficient in statistical packages like STATA, SPSS and R. Proficiency in reading, writing and speaking local languages especially Kannada. Be able to train data collectors in local language.</p> |
| Nature of work | <p>Support the project team in developing tools for data collection, facilitate field data collection, coordinate data entry, data management including data cleaning and editing, support in analysis and manuscript/scientific writing. As part of data collection and data management, he/she is expected to travel to the data collection sites (Bengaluru and Kolar) for monitoring and supervising field data collection. Further, that candidate will be training field data collectors, monitoring and supervising data collection, data management including data entry and cleaning, doing analysis, writing reports/scientific literatures. He or she should have working experience in collecting data on electronic platform and managing the same along with conducting data analysis and provide timely tailor-made reports for longitudinal / cohort data and any other as directed by the investigators. This position requires extensive travelling to project sites.</p> |
| Maximum Age Limit | 45 years (maximum) |
| Salary | ₹80,000/- per month (consolidated) |
| Period required | 6 months (Initial appointment is for 6 months based on Performance, it is likely to extend further) |
| Link to fill the form | https://forms.gle/r4cLmsRec81BYs4q6 |

Eligible candidates fulfilling the criteria must fill their details in the above given links and upload their CV. **The last date for receipt of filled in applications together with the relevant documents is 14days from the date of Notification. Please note that late applications will not be entertained.**

Sd/-
REGISTRAR