



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES

Institute of National Importance, Hosur Road, Bengaluru – 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ)

NIM-PROJ/PKC/BEF/NOTIF./2022-23

09.09.2022

NOTIFICATION

Applications are invited from the eligible candidates for filling up the post of following post on contract basis under the project entitled “Development and implementation of Certificate Course on Tobacco Cessation” Dr. Prabhat Kumar Chand, Professor of Psychiatry & PI.

Name of the Post	Edutech Expert
Number of Posts	1 (One)
Essential Qualification	a. B.E. / B. Tech/MCA in IT/ computer science from any recognized University/ Institution b. One-year experience in the Educational Technology field
Desirable	Having work experience in any govt./autonomous/ private/ university/teaching Centre
Upper Age Limit	35 years
Salary	Rs.45,000/- month (Consolidated)
Duration of the post	Six months
Link for online application	https://docs.google.com/forms/d/e/1FAIpQLSeFgPksNYGaDGIv1CMSFOi2QU-Cvq86mwpRjImcEayR15II1nw/viewform?usp=pp_url

Name of the Post	Coordinator
Number of Posts	1 (One)
Essential Qualification	a) Bachelor degree or above b) Proficiency in Microsoft word, excel, power point c) One year work experience in coordinating and support activities
Desirable	Having work experience in any govt./autonomous/private/ university/teaching Centre
Upper Age Limit	25 years
Salary	Rs.25,000/month (Consolidated)
Duration of the post	six months
Link for online application	https://docs.google.com/forms/d/1eV6uE2DlGp9AhC9nWDsbR4tPq15aTMp-mIAIpeME-0tI/edit

Eligible candidates fulfilling the criteria must apply through the link mentioned above mandatorily which contains the following:

1. Application letter (It should mention the Notification No., Name of the applied Post & Date)
2. Checklist (Strictly in the attached format)
3. Resume (Strictly in the attached format: mandatory to include e-mail ID, Contact Number, Postal Address & Two Referees)
4. Copy of certificate of the Age Proof
5. Copies of certificates of Essential Academic Qualification(s) & Mark Sheets
6. Copies of certificates of Experience(s) (Work experience wherever applicable for “Essential qualification for eligibility” should be supported by a Letter of Recommendation from the supervisor of the department/section in which the candidate has work experience)
7. Document(s) to support other desirable qualifications

Applications not following the above and not having the above mentioned documents will not be considered. No applications shall be entertained if it is incomplete/ received after the last date prescribed.

The last date for receipt of applications along with the relevant documents is 22.09.2022.

Sd/-
REGISTRAR



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Checklist

Name of the Candidate:

Notification Number:

Name of the Post applied:

Sl.No.	Item		Yes/No ("Yes" only if relevant document is attached)	Attachment Serial No.
1	Application Letter			
2	Checklist			
3	Resume			
4	Age Proof			
5	Essential qualification(s)			
6	Desirable qualification(s)			
7	Any other relevant document			

I hereby declare that the I have all the requisite qualifications as mentioned in the notification. I have attached the requisite documents in the prescribed order. I declare that all the information provided in the application are correct and attached documents are the unaltered true copies of the original documents.

Signature of Candidate

(with Full name and date)



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Format for Resume

1. Name of the candidate :
2. Present address :
3. Permanent address :
4. Email :
5. Telephone number(s) :
6. Age :
7. Date of Birth :
8. Academic qualifications :

Name of examination/ degree	University/ Institution	Subject	Month & Year of completion

9. Experience (previous appointments held with date and duration):

Post held	Period		Total period	Organization/ Institute
	From	To		

10. Names and contact details of two Referees:

- a.
- b.

11. Any other relevant information(s):