



PURCHASE SECTION

STR-3F/292/METAL ALMIRAH/NABH/2021-22

MARCH 17, 2022

LIMITED TENDER ENQUIRY

Sub: Quotation towards supply of “STEEL ALMIRAH 4ft x 2ft – 20 Nos.”

Dear Sir/Madam,

With reference to the subject cited above, kindly make an arrangement to submit your quotation [TWO BID SYSTEM] in a sealed cover for supply of the following item, as detailed below addressed to “The ASSISTANT ADMINISTRATIVE OFFICER [Pur], Purchase Section, NIMHANS, Hosur Road, Bengaluru – 560 029” before 4 pm on 25.03.2022 (due date). An early compliance is requested.

SL. NO.	ITEM DESCRIPTION	QTY	EMD AMOUNT
1	STEEL ALMIRAH ➤ Size: 4ft Height x 2ft Width ➤ With 2 Secret Lockers (with Lock and Key) each with 2 Partitions ➤ Thickness: 18 x 20 Gauge or 20 x 22 Gauge ➤ Warranty: 1 Year ➤ Design of Steel Almirah is enclosed for reference	20 Nos.	₹ 5,000/-

Asst. Administrative Officer (Pur)
National Institute of Mental Health and
Neuro Sciences, Bengaluru-560 029
ASST ADMINISTRATIVE OFFICER [S]

For Technical Clarifications contact:

Dr. V. Bhadrinarayan, Professor of Neuroanaesthesia & Neurocritical Care
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TERMS & CONDITIONS

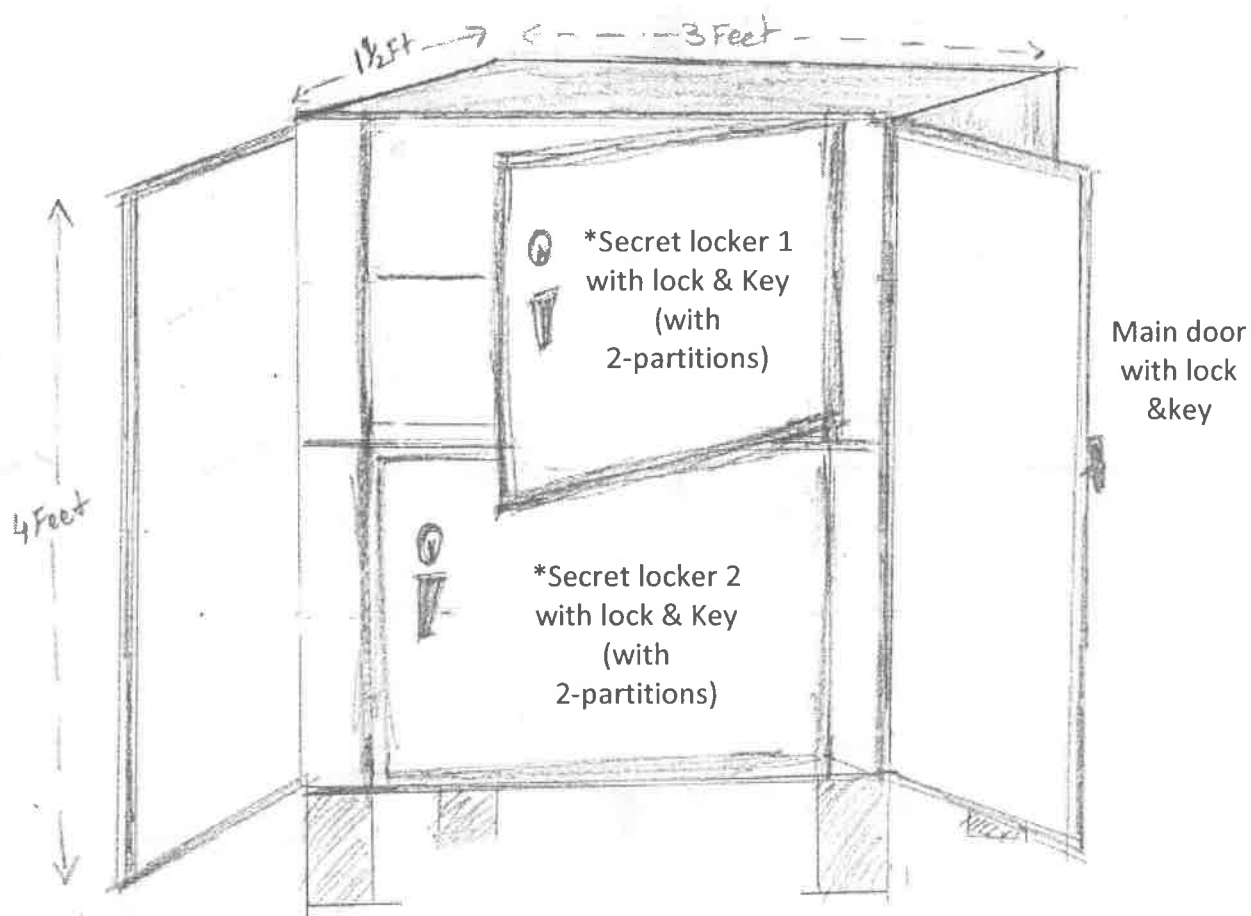
1. **EMD amount of ₹ 5,000/-** should be enclosed along with the technical bid. EMD should be in favour of **“The Director, NIMHANS”**, payable at Bengaluru. (EMD amount is exempted, if valid NSIC/MSME Certificate is enclosed.) **Kindly mention the quoted item Sl. No., item name and Bidder's name behind the DD without fail.**
2. The tender is of **TWO BID SYSTEM**, i.e. **Technical Bid** (EMD, Technical details, delivery period and other relevant documents **except Price bid**) and **Price Bid** (Price quotation) valid for **four months** from the due date **should be submitted separately in different envelopes superscribing Technical Bid & Price Bid**. The tender bids received after the due date and time will be rejected. **NIMHANS, Bengaluru will not take any responsibility for delay, loss or non-receipt of the tender documents sent by post or under any other circumstances.**
3. Sealed tender bids (both technical & price) should be submitted only by either manufacturer of the articles or the authorized local supplier of the manufacturer. Copy of authorization letter has to be enclosed.
4. Validity of both the tender bids should be for 120 days from the due date.



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5. If required, **BANK GUARANTEE** will be requested.
6. Tender Enquiry reference number along with date and due date should be superscribed on outer cover.
7. Quantity of item may be increased / decreased as per requirement.
8. **Financial bid should be in INR [₹] only for NIMHANS door delivery price** and total cost with detailed breakup of cost towards Item wise price, taxes, any surcharges (such as transportation, installation, customs duty, etc.), warranty/expiry period, delivery period, contact person details (such as Mobile No., E-mail, local supplier address) should be clearly mentioned.
9. **Quotation must be submitted along with relevant documents counter signed along with seal by the bidder (such as Authorization certificates, Purchase order related to previous supply to Institutes/Hospitals, Catalogues, Data Sheet, PAN number, GST Registration copy, Bank details, Technical Compliance Statement, Proprietary certificate from the manufacturer (if applicable), Pre requirements required for using chemicals, Non – blacklisting certification that the firm has not been blacklisted in the past by any Government / Private institution and certification for No Vigilance/CBI case pending against the firm/supplier by making an affidavit on non – judicial stamp paper of ₹10/-, Declaration, etc.).** If not submitted quotation will be treated as incomplete and may be rejected.
10. The cost of each item will be freezed for 1 Year from the date of purchase order; however Institute reserves the right to procure/reject the purchase of item with the successful tenderer on repeat order basis within 1 year from the date of purchase order.
11. If the purchase of article is approved by the Institute, the article should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules.
12. Sealed quotation [Two Bids] shall be addressed to -
**THE ASSISTANT ADMINISTRATIVE OFFICER [S], PURCHASE SECTION,
NIMHANS, HOSUR ROAD, BENGALURU – 560 029**
13. **Quotation received after last date and time will not be considered under any circumstances.**
14. However, the Institute reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
15. **NO ADVANCE PAYMENT.** Bill will be passed for payment to accounts section only after satisfactory supply/installation certification of the articles from the concerned Head of the Department/Section. Further payment will be made by accounts section.
16. **If necessary the firm may be called for presentation/demo or to supply Sample of the articles.**
17. None of the terms and conditions of the supplier shall be applicable to the purchase contemplated hereunder, irrespective of it being attached to any documents to be provided to NIMHANS. Such exercise shall have no meaning and binding effect unless the same is accepted by NIMHANS in writing.

1.Design for Metal almirah with 2 secret lockers.



*** Secret locker 1 & 2 with lock & Key (with 2 internal compartments): For storage of Narcotic drugs and Psychotropic substances only.**

2. Clinical area requirement.

S.No	Area	S.No	Area
1	Male CAM	11	Pavillion-1
2	Female CAM/HDU	12	Pavillion-2
3	Psychiatry ICU	13	Pavillion-3
4	POGW	14	Pavillion-4
5	Psychiatry SSW	15	APC
6	Psychiatry A Block	16	CPC
7	Psychiatry B Block	17	Sakalwara(SCMHC)
8	Psychiatry C Block	18	Specialty OPD (CAM)
9	ECT	19	NICU
10	Stroke ICU	20	OPD F-4

