



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
(Institute of National Importance), P.B. No. 2900, Hosur Road, Bengaluru – 560 029
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STR-2/CON/ 228 /AUCTION/CONDEMNED ITEMS/BME/2021-22

11.01.2022

TENDER NOTIFICATION
(Through NIMHANS website)

Sub: Inviting Tender for Auctioning of Condemned Items/articles, furniture's etc., lying at NIMHANS, Designated area near BME Workshop, Bangalore-560029 on "As is where is basis"

Dear Sirs,

1. For and on behalf of the Director, NIMHANS, tenders are invited for auction of Condemned Items/articles, furniture's etc., on "**As is where is basis**".
2. In case your firm is interested in the above process work, you are requested to quote your competitive highest prices in Bidding process.
3. The Bid Date, Last Date and other schedule details as shown below:

SI No	Schedule Details	Dates
1	Bid Document download from NIMHANS website	11.01.2022
2	Site Visit	From 13.01.2022 to 15.01.2022
3	Bid Submission last date	20-01-2022

4. The NIMHANS reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.
5. The Bid must be accompanied by amount of ₹50,000/- (Rupees Fifty Thousand only) as Earnest Money Deposit (EMD). The earnest money amount will be returned to the unsuccessful firm immediately after the award of the contract to successful bidder and the earnest money of the successful bidder will be returned only after completion of the contract to the satisfaction of the Department.
6. Tendering firms fulfilling the requirements as per the Important Information & General Instructions set out in **Annexure I** and Contractor's Details (Mandatory Information) set out in **Annexure II** to this tender document are requested to quote their competitive highest prices for the items as lumpsum on "**As is where is basis**".
7. The complete tender document may be downloaded free of cost from Institute's website www.nimhans.ac.in

ADMINISTRATIVE OFFICER (S)
National Institute of Mental Health and
Neuro Sciences, Bengaluru - 560 029

Annexure I

SI No.	Subject	Description
1.	Seller	NIMHANS
2.	Bid system	<p>"As is where is Basis".</p> <p>This tender will be processed in a two different cover envelope (2 stage Bidding process).</p> <p>Technical Bid: Comprises of Bid Document, Copy of certificates as per the tender terms and condition and copy of UTR transaction for EMD amount.</p> <p>Financial Bid Cover: Comprise of only financial Bid (plus GST at actuals to be mentioned separately)</p> <p>The financial bid will be opened in the presence of the Committee members & only H1 and H2 bidders will be called for the Purchase Committee Meeting for finalization.</p>
3.	Firm and fixed rates	Prices should be quoted on a lumpsum basis. The prices/rates quoted should be in INR in the Schedule I to this Bid only. Request for change of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for changing of prices/ contracted rates shall be rejected straightaway without any consideration.
4.	Non-transferability	This tender is non-transferable. The contractor will not be permitted to authorize any subcontractor or any other firm to collect the material or execute the contract on his behalf.
5.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
6.	Earnest Money Deposit	The requisite amount has to be submitted by way of NEFT/RTGS in the name of <u>DIRECTOR, NIMHANS</u> . Payment by any other mode shall not be acceptable. Offers received without EMD shall be ignored straightaway and will not be considered under any circumstances. EMD of tendering firms who submit their Bid but withdraw the same before expiry of the tender validity date may be forfeited. EMD of the successful bidder(s) will be released only after realization of sale proceeds amount. EMD of the bidder(s) who fail to honor the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by the Department. EMD amount will not be adjusted in the sale amount accepted by NIMHANS. EMD of successful bidder shall be released only after successful completion of the sale process. No interest will be paid by the NIMHANS for not releasing the EMD amount within the tender validity period or at any circumstances.
7.	Inspection of Items	The disposal of condemned items shall be on an "As is where is basis" and no guarantee of certificate of its worthiness of quality will be given by the Institute. The condition of the items can be inspected physically between 10:30 AM to 04:00 PM on any working day between 03-01-2022 to 05-01-2022.
8.	Prescribed Forms	Tenders of firms received in the format prescribed in this Bid document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Fax/ E-mail/Letterhead/ Quotations will not be accepted and ignored straightaway.
9.	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. Hard copy of the bid should be submitted at Purchase section, Addressed to I/c Administrative Officer(S), Purchase Section, NIMHANS, Bangalore-560029.
10.	Institute's right	NIMHANS reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons. The decision in this will be final and binding on the Bidders.

11.	Submission of bid	The Bid should be addressed to "Director, NIMHANS, Bangalore-560029 and should be submitted at purchase section on or before last date, as specified in the bid document. The bid sent through, FAX, e-mail, post/ speed post or by any other means shall be liable to be rejected. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this bid, may be got clarified from NIMHANS, Bio- Medical Engineering Section, Bangalore-560029, Ph-080-26995221/5700 or Purchase section, NIMHANS, Bangalore-560029, Ph-080-26995780 at least 03 days before tender closing date. Requests for postponing the tender opening date for the same shall under no circumstances be accepted by NIMHANS.
12.	Evaluation of bid & Acceptance of offer	Lot wise (Unit & Total) price be quoted. For award of contract, the net bundled price mentioned the schedule will be considered. The bidder who offers the highest net bundled price then the total contract will be awarded to the successful bidder. The successful bidder will be required to deposit the total bid/ quoted amount in lump sum by means of NEFT/RTGS/Demand Draft/ Pay Order/ Banker's Cheque in favour of DIRECTOR, NIMHANS, Bangalore within 07 working days from the date of award of contract and the items must be lifted within 10 days of the receipt of confirmed work order by the firm. Failure to do so shall result in forfeiture of EMD. The EMD of the successful bidder and the unsuccessful bidders will only be released after submission of quoted amount in the prescribed form by the successful bidder. <u>If the successful bidder fails to deposit the quoted amount within stipulated date, the EMD of the H 1 firm will be forfeited and the second highest firm will be considered if the second highest quoted firm (H2) is willing the pay at par the amount quoted by H1 bidder and the contract will be awarded to H 2 bidder. If the H 2 firm is unwilling to accept the same, then the whole tendering process will be treated as cancelled and no representation in this regard will be entertained.</u> Failure in this regard shall be counted as bad performance and may be viewed adversely in award of future contracts or grant on continuing the association to such parties. This will be in addition to immediate remedial measures/ actions available to NIMHANS under the relevant laws.
13.	Minimum Reserve Price(MRP)	The Institute has evaluated the Minimum Reserve Price (MRP) as mentioned in the Schedule to this notice. In no circumstances the quoted H 1 price should be less than the MRP and if it so the whole tendering process will be treated as cancelled and no representation in this regard will be entertained.
14.	Warranty	The Department does not offer any warranty for the condemned items mentioned in the Schedule I of this notice.
15.	Validity of offer	This offer is valid upto 90 days from the date of opening of the bid.
16.	Applicable law	The resultant contract shall be interpreted in accordance with the laws of Union of India. Settlement of disputes shall be within the jurisdiction in Bangalore.
17.	Tender Fee	Nil
18.	Litigation	Any disputes/ differences arising shall be settled through arbitration. The purchaser and contractor shall first try to resolve the differences/ disputes amicably by mutual consultation. If they fail to resolve the disputes by such mutual consultation within 21 days, then, depending upon the position of the case, either the purchaser or the contractor shall give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996.

Sl No.	Subject	Description
19.	Payment Terms & JobExecution period	The successful bidder will be required to deposit the total bid/ quoted amount in lump sum by means of NEFT/RTGS/Demand Draft/ Pay Order/ Banker's Cheque in favour of DIRECTOR, NIMHANS, Bangalore within 07 working days from the date of award of contract and the items should be lifted within 10 days of the receipt of confirmed work order from the Institute. Failure to do so shall result in forfeiting of EMD. The EMD of the successful bidder and the unsuccessful bidders will only be released after submission of quoted amount in the prescribed form by the successful bidder. If the successful bidder fails to deposit the quoted amount within stipulated date, the EMD of the H 1 firm will be forfeited. The lifting of materials will be made by contractor on any working day as specified between 10 AM to 4 PM. The contractor will have to inform at least two working days in advance of the intended date of lifting of the materials. The contractor will be required to bring his own vehicle for lifting the materials and will employ his own labour, bags and other items as required for packing and lifting of the materials. No assistance will be rendered in this regard by the NIMHANS. The contractor will be responsible for cleaning the area from where the condemned materials are lifted. The lifting of the condemned materials shall be undertaken only under the supervision of Bio-Medical Engineer or any other officer nominated for the purpose by the NIMHANS. The lifting of the condemned materials will be allowed from the designated places only and after issuance of necessary security/ gate pass. Under no circumstances the contractor shall lift any material other than the lot mentioned in Schedule I to this notice, lying inside the premises of BME designated area.
20.	General	<p>a. The bidder should sign & stamp all the pages of the document and same are required to be submitted along with the offer quoted by the firm as stipulated in the document with a covering letter in the firm's letter head, duly signed & stamped.</p> <p>b. Tenders which are not complete in all respects are liable to be rejected.</p> <p>c. The contractor shall observe all security provisions as applicable to the offices of the NIMHANS which comes under the security cover of the Hospital. Any violation shall be his responsibility.</p>
21	Account Detail for EMD/ Amount deposit after Successful Bidder	<p>Account Holder's Name: The DIRECTOR, NIMHANSACCOUNT NO.:54004640071 IFSC CODE:SBIN0040675 BANK NAME (IN FULL):STATE BANK OF INDIA,BRANCH NAME:NIMHANS BRANCH ADDRESS:NIMHANS BRANCH, HOSUR ROAD, BENGALURU-560 029MICR NO.:560002480 ACCOUNT TYPE:SAVINGS</p>
22	EMD Reund Voucher	All the Bidder has to fill the EMD voucher along with the technical bid & Payment Request Form for refund of the EMD amount after awarding the successful bidder. Format for the EMD voucher as per Annexure-III & IV

NIMHANS

Contractor's details (Mandatory Information)

Supporting documents be annexed with the application form (Applications found deficient in any respect are liable to be rejected without further correspondence)

Sl. No.	Description	Information	
1.	Name of the Applicant/ Firm		
2.	Nationality		
3.	Address (attach separate paper for addresses of other offices) Enclose Voter ID/ Electricity Bill/ Landline Telephone Bill or any other authenticate copy of address proof)	Regd. Office	
		Head office	
4.	Telephone Numbers	Landline/ Mobile No.	
		Fax No.	
		E-mail address	
5.	Other Details (Enclose copies)	PAN Details	
		GST Registration Number	
6.	Constitution of firm	Individual	
		Sole Proprietorship Concern	
		Partnership Firm	
		Public Ltd. Company	
		Private Ltd. Company/PublicSector Enterprises	
7.	Details of Bank account (Enclose copy of front page of pass book & personalized cancelled cheque)	Account No: - Type of account: - Name of Bank: - Name & address of the branch:-	
8.	Is any person working with the applicant a near relative of the official of NIMHANS? If yes, give details		

Sl.No.	Description	Information
9.	Earnest Money Deposit (EMD) details	<p>a) Amount in Rs. 50,000/- (Rupees Fifty Thousand only)</p> <p>b) NEFT/RTGS Reference No.</p> <p>c) Date: -</p> <p>d) Name of issuing Bank: -</p> <p>e) Address of the issuing Branch: -</p>
10.	Certificates/ Undertakings	<p>a. I/ we (including all partners) certify that I/ we have carefully read the Terms & Conditions mentioned in the tender inquiry form and shall abide by them.</p> <p>b. I/ we certify that the information given is true to the best of my/our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be de registered from panel of approved contractors/ banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by Government.</p> <p>c. I/ We agree to the forfeiture of the Earnest Money Deposit if I/We fail to comply with all or any of the terms & conditions in whole or in part as laid down in the Tender No. STR-2/CON/228/AUCTION/CONDEMNED ITEMS/BME/2021-22 dated 01-01-2022 which would constitute and have force of a contract between me/ us and the NIMHANS, if I/ we am/ are declared a successful bidder.</p> <p>d. I/ we hereby also certify that, I/ we have signed all the pages of the document with my/ our conscious and no body from this Institute influenced/ compelled to do so.</p>

Documents to be attached with bid: - These documents are mandatory for making bidders eligible for consideration of the bid by competent authority of NIMHANS. The bid/bids submitted in absence of any document/documents (A, B, C, D, & E as mentioned below) shall be rejected without assigning any reason/ reasons.

- A. Address Proof (Electricity bill/ Aadhar Card/ Driving License/ Voter ID Card)
- B. Copy of PAN Card
- C. Copy of GST registration (if any)
- D. EMD (Rs. 50,000/- Rupees Fifty Thousand Only), **no exemption and mandatory.**
- E. Bank Account Details(Pass Book Copy/ Cheque Leaf Copy)

NIMHANS

Schedule I to Tender No. STR-2/CON/228/AUCTION/CONDEMNED ITEMS /BME/2021-22

Date: 01-01-2022

Scope of work: Bid Enquiry for disposing of Condemned Items/articles, furniture's lying at NIMHANS, Designated area near BME Workshop, Bangalore-560029

A. Location: NIMHANS, Bangalore

B. Minimum Reserve Price (MRP):

Disposing of Condemned items/articles and furniture's		
Sl No.	Description of Item	Amount in Rs.
1	Minimum Reserve Price (MRP)	Apprx. 5,00,000/-

C. Rates (Quotes):

Sl No.	Lot	Location of e-waste stored(Single Lot)	Rate in Rs.	GST
1	Single Lot	BME, Designated area near Workshop		
		Net bundled price in Rs.(In words also)		

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NAME OF THE EQUIPMENT QUOTATED FOR:- **Condemned Items/articles, furniture's etc.,**

DEPOSIT REPAYMENT ORDER AND REFUND VOUCHER

Name and Address of the Depositor:

Nature of Deposit :

E.M.D. Amount of Deposit: Rs.50,000/-

UTR No & Date :

Date of Deposit :

Received the..... day of..... 20... the sum of Rs: (Rupees.....) being the amount payable on account of deposit described above.

Note: Copy of UTR reference No have to enclosed.

Signature & Seal of the Depositor.

(FOR OFFICE USE ONLY)

This is to certify that the amount of deposit of Rs..... (Rupee.....) has become due . for payment on or after sanction of the Director has been obtained for refund of the above amount, on the note sheet Para No..... of the File No and necessary entry of the refund of the deposit has been recorded in the E.M.D register page No.....The above D.D. sent to Accountssection on

COUNTER SIGNED

REGISTRAR.

Signature & Designation of the Officer

VOUCHER NO: DATE..... PASSED FOR PAYMENT
TO
SHRI/SMT/MESSERS;..... Rs.....
(Rupee Only)

CASE WORKER

MANAGER

AAO

DY.FA & CA.O



Payment

One Invoice One Token

VENDOR/Supplier Name

Invoice Number

DATE

Invoice Amount INR

₹

Bank A/c Holder Name

Bank Account Number

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IFSC Number

Signature and Seal of
VENDOR/Beneficiary/Supplie

Signature and Seal of
Manager/AAO/AO (Budget

NIMH ACCTS DEPT
Inward

