



**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES**

**Institute of National Importance, Bengaluru – 560 029**

**राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान के संस्थान राष्ट्रीय महत्व का संस्थान, बेंगलुरु - 560 029**

**ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ, ಬೆಂಗಳೂರು - 560 029**

**Ref. No.: NIMH/A&E/SA2/Tuition Fee/AY 2021-22/2**

**Date: 08.12.2021**

**CIRCULAR**

All the students of this Institute, who have joined various courses during the months of December/ January/ February, are hereby instructed to pay the 'Annual Tuition Fee' for the Academic Year 2021-22, as per the details given below :

<b>Academic Year Admission</b>	<b>Tuition Fee payment period</b>	<b>With fine of Rs. 100/- per day</b>
December / January / February	From 13.12.2021 to 13.01.2022	From 14.01.2022 to 31.01.2022

**Students who fail to comply with the above instructions will not be permitted to attend the classes or take up examinations, and action may be initiated as per rules.**

The tuition fee has to be paid through SB collect in NIMHANS website through the 'Payment Section'. The detailed instructions regarding how to make payment through SB collect are enclosed to this circular, for reference.

The hostel fee has to be paid separately though the Hostel module.

***Non receipt of this Circular is not a valid reason for not paying the tuition fee.***

  
Dean (Basic Science)

**Encl:**

Instructions for Remitting Payment through SB Collect Portal

**To:**

All Heads of the Departments- *With a request to circulate and display Circular on the Notice Boards in their department along with ensuring all concerned Students remit Fees in timely manner.*

**Copy to:**

1. The Director, NIMHANS
2. The Registrar, NIMHANS
3. The Deans & Associate Deans, NIMHANS
4. The Dy. Financial Advisor & Chief Accounts Officer, NIMHANS – *with a request to ensure SB Collect Payment Portal is available for remittance on above mentioned periods.*
5. The AAO (Claims), NIMHANS
6. The AAO (Project), NIMHANS
7. The Officer I/c, Library and Information Centre, NIMHANS – *with a request to display on NIMHANS Website*

### **How to remit Payment towards 'Tuition Fee' through SB Collect Payment Portal:**

1. Go to NIMHANS website <https://nimhans.ac.in/> —————> Open 'Payments' Section on the Home Page ;

OR

Copy paste below link in browser for directly connecting to NIMHANS-SB collect:

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=215458>

2. Reads 'Disclaimer' Clause and click on check box to proceed for payment.
3. Select appropriate option or dropdown menu for 'Tuition Fee' under Payment Category.
4. Input the 'ID Card Number' (*which is case sensitive*) and click the Submit button.
5. Fill in 'Fields' appropriately, including 'email ID' and 'Contact Number'.
6. Kindly mention, 'Remarks' Field should be filled as below:  
*'Remarks':* Payment towards Annual Tuition Fee : ID Card Number : Name of the Student as per Student ID Card

For Ex. :

Remarks : Payment towards Annual Tuition Fee : MDPsy2019XX : Dr. XXXXXXXXXXXX

Click 'Submit' after entering details.

7. The State Bank Collect payment verification page will appear where the candidate has to click on the 'Confirm' button after verifying the payment details to proceed further.
8. The SBMOPS (State Bank Multiple Option Payment System) page is displayed with following options for payments.
  - a. *Net Banking* - State Bank of India OR Other Banks including Associate Banks.
  - b. *Card Payments* - State Bank ATM-cum- Debit Card OR Other Banks Debit Cards OR Credit Cards
  - c. *Other Payment Modes* - SBI Branch.
9. Choose the desired option and makes the payment.
10. Send the receipt generated online after payment is successfully completed to 'academic@nimhans.ac.in'.

### **Subsequent Generation of payment receipt in SB Collect Page:**

1. Go to NIMHANS website <https://nimhans.ac.in/> —————> Open 'Payments' Section on the Home Page —————> Reads 'Disclaimer' Clause and click on check box to proceed for payment.
2. Select 'Reprint Remittance Form' under 'State Bank Collect' Option on the 'Top Left Header'.
3. Choose and Fill any of the two options provided:
  - a. DOB, Mobile Number and date range for previous payments (*if you do not remember reference number*)

OR

- b. DU Reference number and 'DOB' OR Mobile Number.

Enter other pertaining details in the Fields —————> Click on 'Go' button —————> If the Payment status is successfully 'Paid', Payment Receipt will be displayed —————> Click on 'PRINT'.