



National Institute of Mental Health and Neurosciences

राष्ट्रीय मानसिक स्वास्थ्य और स्नायु विज्ञान संस्थान

ರಾಷ್ಟ್ರೀಯ ಮನಸ್ಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ

NIMHANS
An Institute of National Importance



Ph.26995780

Email:aaos@nimhans.ac.in

STR-D2/468/ Software /MHE/21-22

17/04/2021

Dear Sir,

Subject: Quotation for Software.

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for the supply of the following item/s as detailed below on or before **April 30th, 2021** positively by post/ courier/Hand. Quotation sent by Fax/mail will not be accepted. Please enclose the copies of your GST, Tin Number, Pan Number.

SI No	Item & Specification	Qty
1	Adobe suite master collection all application software	02Nos
2	Pinnacle studio 24version software for video editing purpose Pinnacle studio 24 ultimate	01 No

Enquiry Schedule

Downloading of enquiry documents from website	www.nimhans.ac.in
Last date for Enquiry(if required) should be clarified at Mental Health Education), For any Update/Change in specification Contact Dr. K. S. Meena Additional Professor & HOD Office No: 080-26995156	29.04.2021 by 4.00 pm.
Quotation submission last date	30.04.2021 by 4.00 pm.

Note:

1. The tender bid received after the due date and time will be rejected. NIMHANS, Bengaluru will not take any responsibility for delay, loss or non-receipt of the tender documents sent by post or under any other circumstances.
2. Quantity of items may be increased/decreased as per requirement
3. Item wise price, taxes, any surcharges (such as transportation, installation, customs duty, etc.), grand total, warranty, delivery period, contact person details (such as Mobile No., E-mail, local supplier address) should be clearly mentioned and the price mentioned should be door delivery price.
4. Price quoted, should be valid for 1 year
5. Mention our Reference No. and due date on envelope cover

6. Payment terms: No advance payment will be made. Payment will be released only after successful installation & commissioning in all formats and handing over the furniture/equipment to the Enduser.
7. Enclose the copies of your GST Number & PAN Number, Bank details, without these your quotation will be rejected.
8. Mention the delivery period of the item.
9. Quotation must be submitted along with relevant documents such as catalogue of the item, counter signed along with seal by the bidder (if applicable such as authorization certificates, Item supplied list of Institutes/Hospitals, catalogues etc.). If not submitted quotation will be treated as incomplete and may be rejected.
10. If the purchase of article is approved by the institute, the article should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules
11. Sealed quotation shall be addressed to **The Administrative Officer(S), PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029**
12. Quotation received after last date and time will not be considered under any circumstances.
13. However, the institute reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
14. For equipments worth Rs. 2,00,000/- and above, Agreement has to be executed on Rs. 200/- stamp paper (Specimen will be provided with purchase order) and Bank Guarantee has to be executed from a Nationalized Bank for 3% of total value valid for a period of 60 days beyond the warranty period, else payment will not be processed .

Yours faithfully


I/C Administrative Officer(S)

National Institute of Mental Health and
Neuro Sciences, Bangalore-560029


12/11/21


12/11/21