



National Institute of Mental Health and Neurosciences

राष्ट्रीय मानसिक स्वास्थ्य और स्नायु विज्ञान संस्थान
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ

NIMHANS
An Institute of National Importance



P.B. No. 2900, Hosur road, Bangalore-560029

Ph.26995023to25/26995780

Email: aaos@nimhans.ac.in



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STR/D-5/ /NIIR/REG/2020-21

Date: 19/02/2021

Dear Sir/Madam,

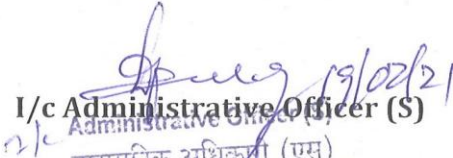
Subject: Inviting Quotations for Printing & Supply of Radiology Registers (4 Types).

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for **Printing & Supply of Radiology Registers** as detailed at Annexure – 1, on or before **March 08th, 2021** positively by **post/courier/Hand**. **Quotation sent by mail/Fax will not be accepted.** Please enclose the copies of your Tin Number, Pan Number, GST number.

Note:

1. Before sending quotation, please confirm with the End User.
2. Mention our Reference No. and due date on the envelope cover. Specify the percentage of tax claiming.
3. Payment terms: No advance payment will be made. Payment will be released only after successful supply.
4. Enclose the copies of your Tin Number, Pan Number & GST Number.
5. No soft copy or DTP work is provided from the Institute end.
6. Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
7. **National Institute of Mental Health & Neuro Sciences, Bangalore**, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of **The Director, National Institute of Mental Health & Neuro Sciences, Bangalore** will be final and binding.
8. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled. The vendor will have to submit an undertaking in this regard that this condition is acceptable to him. In case of extra ordinary circumstances the vendors must send a request for extension of validity of purchase orders, with proper justification prior to the expiry of validity date for consideration.
9. Delivery of the items and bills should be produced within 20 days from the date of receipt of our order otherwise penalty will be levied as per the institute rules.
10. Quotation should be addressed to **I/c Administrative Officer (S), NIMHANS Purchase section, Bangalore-560029.**

Yours faithfully


I/c Administrative Officer (S)
प्रशासनिक अधिकारी (एस)
National Institute of Mental Health & Neuro Sciences
Bangaluru - 560 029.
राष्ट्रीय मानसिक स्वास्थ्य एवं स्नायु विज्ञान संस्थान
बेंगलूरु- ५६० ०२९

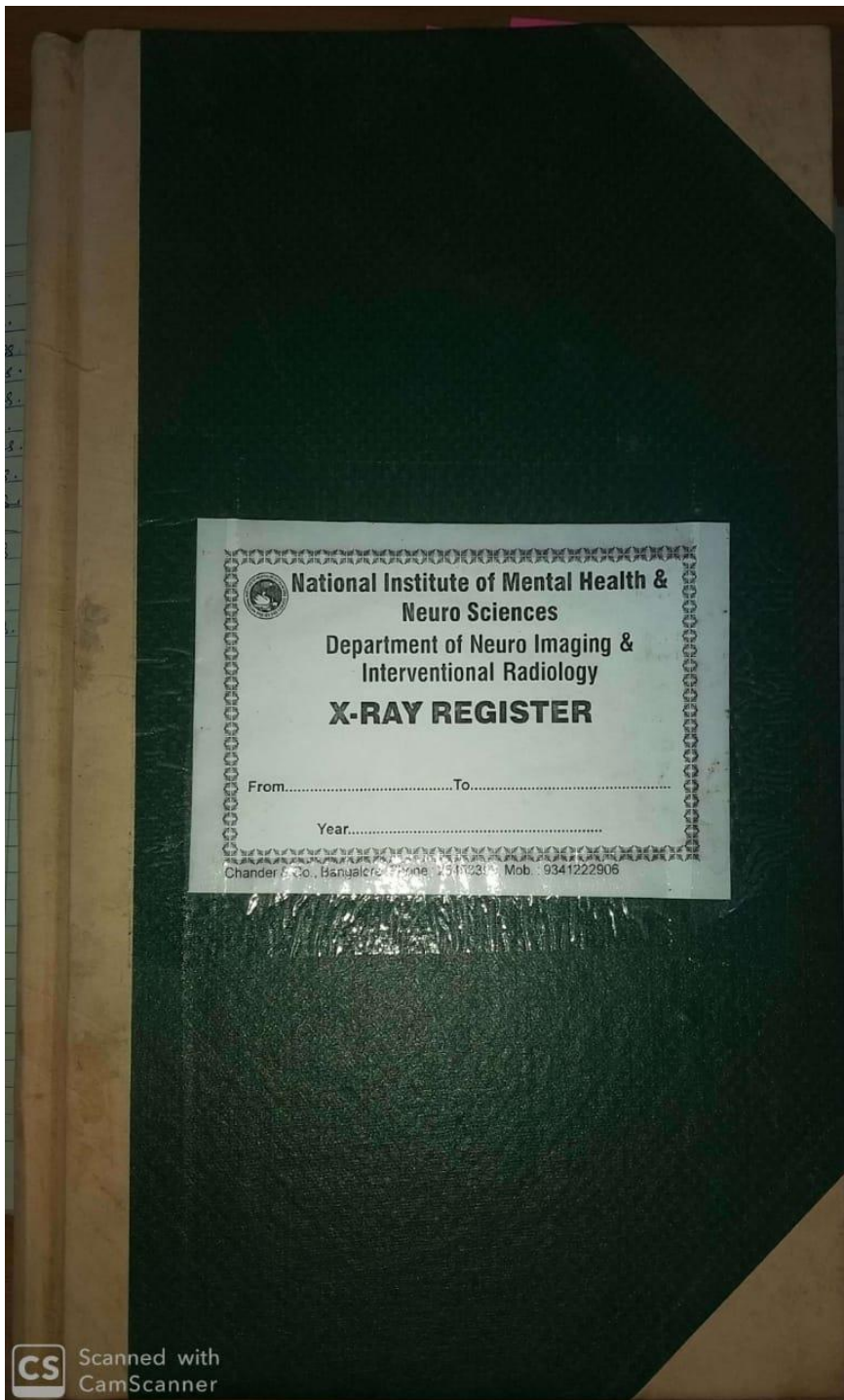
Annexure -1

Sl No	Item	Qty
1	Log Book <u>Specification:</u> Cloth hard bounding, Closed Book A3 Size, Page Numbering 1 to 200 [Both side sheets together single numbering count], 80 GSM Ledger Paper with single colour printing, Printing only right side of pages of the book left side kept blank.	15 Books
2.	MRI Registers Leather Binding. <u>Specification:</u> Red Colour leather bounding, Closed Book Full Scape Size, Page Numbering 1 to 500 [Both side sheets together single numbering count], 80 GSM Ledger Paper with single colour printing, Printing on every pages.	25 Books
3.	CT Registers Leather Binding. <u>Specification:</u> Red Colour leather bounding, Closed Book Full Scape Size(14X9), Page Numbering 1 to 500 [Both side sheets together single numbering count], 100 GSM Ledger Paper with single colour printing, Printing on every pages.	30 Books
4.	X- Ray Registers Leather Binding. <u>Specification:</u> Green Colour leather bounding, Closed Book Full Scape Size(14X9), Page Numbering 1 to 400 [Both side sheets together single numbering count], 100 GSM Ledger Paper with single colour printing, Printing on every pages. ** All registers printing and binding specimen is mentioned @ Annexure 2.	25 Books
For any clarification please contact: Mr P Ramachandra Reddy, Chief Radiographer, Department of Neuro Imaging & Interventional Radiology, Contact No: 080-26995434.		

a. Log Book Binding and Printing specimen:

[illegible]

- b. MRI/CT/X-ray Registers binding specimen with specific colour code:



c. MRI Register Printing specimen:

[illegible]

d. CT Register Printing specimen:

[illegible]

e. X-Ray Register printing specimen:

[illegible]