



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(Institute of National Importance), Bengaluru- 560 029

राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान, (राष्ट्रीय महत्व संस्थान), बंगलूरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ, (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ), ಬೆಂಗಳೂರು - 560 029
Phone 26995023/5913/5923/5024/5025/5780 Website <http://www.nimhans.ac.in/tender>
Fax 080-26571563/26564830/2121/6811 E-mail aaos@nimhans.ac.in



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

TENDER NOTIFICATION
(Through Karnataka e-procurement portal only)

The Director, NIMHANS invites tender from eligible tenderers through the Karnataka Government E-Procurement portal for supply of following goods.

Sl. No.	Item Description	EMD (in ₹)	Qty. Reqd.
1	Trodat 98% 10 mg	3,500/-	01 No.

Tender Schedule

Downloading of Tender documents from website - https://eproc.karnataka.gov.in/eportal/index.seam	From 01.02.2021 Onwards
Last date for tender enquiry	11.02.2021 upto 11:00 AM
Tender submission last date and time	04.03.2021 upto 11:00 AM
Technical bid will be opened online by the authorized officer on	05.03.2021 at 11:00 AM

Sd/-, Director

TENDER DOCUMENT
Terms and conditions

1. The bid documents for the above items should be addressed to “The Director, National Institute of Mental Health & Neuro Sciences, Post Box No. 2900, Hosur Road, Bengaluru – 560 029, Karnataka, India” and should uploaded in E Procurement portal only on or before the due date.
2. The tender bid should be valid for **four months** from the due date. **NIMHANS, Bengaluru will not take any responsibility for any technical issues.**
3. **Earnest Money Deposit (EMD) / Bid Security Declaration:**
 - 3.1. The (EMD) shall be denominated in Indian Rupees and should be paid in the e-procurement portal as per the facility provided.
 - 3.2. The EMD shall not bear any interest and will be refunded to
 - i. successful tenderer on receipt of Agreement and Bank Guarantee.
 - ii. unsuccessful tenderer upon finalization of tender bid and award of tender to successful bidder.
 - iii. all the tenderers if the tendered item is cancelled or retendered.

OR

In case of **claiming EMD exemption:**

- a. Bid Security Declaration (in company letter head as per annexure A) shall be uploaded by selecting MSME/NSIC option



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

- b. In case of MSME / NSIC registered vendors, Bid Security Declaration (in company letter head as per annexure A) along with valid MSME / NSIC registration certificate shall be uploaded by selecting MSME / NSIC option.
4. The tender documents and all correspondence's relating to the bid should be in **English language only**.
5. **Technical bid should comprise of (uploaded copy of documents should be self attested, stamped and better quality – preferably .pdf format) -**
- 5.1 Brochure/Catalogue and Data sheet of the product.
- 5.2 Technical Compliance Statement.
- 5.3 Valid Certificates from respective controlling organizations (if applicable).
- 5.4 Proprietary certificate from the manufacturer mentioning the unique technology or feature/s mentioned apart from the brand name (If applicable).
- 5.5 Pre requirements required at the installation site (If applicable Before submitting the bid, the tenderer should make pre-visit to the installation site and indicate the requirement along with the price bid wherever necessary).
- 5.6 Delivery Period of the item to be supplied and Time required for installation from the date of purchase order has to be indicated.
- 5.7 List of Institutes where the product has been supplied with copy of purchase orders.
- 5.8 Copy of GST, PAN, TIN document
- 5.9 Whether tenderer is manufacturer / accredited agent / sole representative, indicate details of principal's name & address. The offers of tenderer who are not manufacturer or direct authorized agent will be summarily rejected. Sub- distributors will not be accepted.
- 5.10 Non – blacklisting certification that the firm has not been blacklisted in the past by any government/Private institution and certification for No Vigilance/CBI case pending against the firm/supplier by making an affidavit on non – judicial stamp paper of ₹ 20/-.
- 5.11 Declaration towards acceptance of all terms and conditions should also be provided.
6. **Financial Bid should comprise of-**
- 6.1. **Quotation should be only for DAP in INR only i.e. NIMHANS Door Delivery Price** inclusive of main product cost, each article wise / spares rates, taxes, other Government levies, Customs duty, any local agency commission, transportation, delivery of the product to the Institute premises, installation and commissioning (if applicable) etc. with a detailed break up mentioning manufacturers name, License number and name of the brand/make. Tender bids without price bid/quotation will be rejected.
- Detailed breakup of the cost should be provided under icon “Action column” by clicking the % symbol which will be mentioned as Added statutory components.**
- 6.2. Since the tender quotation will be in Indian Rupees (INR), the CUSTOM DUTY EXEMPTION CERTIFICATE WILL NOT BE ISSUED BY THE INSTITUTE. The Rate quoted should be inclusive of Custom duty & other incidental charges.



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

7. Successful tenderer decision will be made on the basis of total cost (Inclusive of all products along with miscellaneous charges as mentioned in Clause 6.1).

IT IS MANDATORY TO BID FOR ALL THE PRODUCTS. THUS PART BIDDING WILL BE SUMMARILY REJECTED.

8. The cost of “Trodat” will be freezed for 3 Year from the date of purchase order; however Institute reserves the right to procure / reject the purchase of products individually or in bulk with the successful tenderer on repeat order basis within 3 year from the date of purchase order.

9. The tender bids (technical and price bid) should be typewritten; every correction in the tender should be initialed along with seal by the tenderer, failing which the tender will be rejected. All pages of the bid submitted must be signed along with seal and sequentially numbered by the tenderer.

10. Evaluation of Bids:-

The technical bid of the tenderer will be evaluated to determine whether

- They are complete with respect to specifications.
- They are free from computational errors.
- The requisite documents have been submitted and properly signed.

11. Tender Opening:

a. The Technical bids will be unlocked through E procurement portal in the Committee Room, Adjacent to Registrar Chamber, NIMHANS, Bengaluru on the date specified in presence of tenderers or their representatives who choose to attend.

The Tenderers' or representatives who are present shall submit authorization letter along with copy of Photo id proof and shall sign a register evidencing their attendance.

b. The Financial bid of the technically qualified tenderer/s only will be opened on a notified date.

12. Any modification or revision of bids after submission will not be entertained under any circumstances. Conditions such as “subject to the availability of stocks”, supplies will be made as and when supplies received from the principles etc., will not be considered under any circumstances.

13. A tenderer having once given a tender bid shall not withdraw it after its acceptance / opening and if does, the tenderer will be disqualified from bidding for any contract for a period of **two year from the date of notification.**

14. If required, the tenderer should demonstrate the quoted model of the product at the institute during the technical evaluation, failing which their bid/offer shall be rejected. The tenderer will be intimated that they should get ready for demonstration. No request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be rejected.

15. Necessary training / instructions on operation of the product should be given by the tenderer firm to NIMHANS technical staff/s at free of cost.



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

16. The successful tenderer should immediately submit an acceptance letter duly signed and sealed for the rate/s and offers agreed by both the parties to the Head of the Institution within reasonable time on receipt of the Purchase Order (Agreement Specimen will be enclosed with Purchase order & Stamp duty to be paid by the tenderer).

17. Payment terms:

Payment will be made only after good working condition of the product certified by the end user.
NO ADVANCE PAYMENT WILL BE ENTERTAINED.

18. Liquidated damages:

In case of failure to supply, install or maintain the product within the stipulated period due to the fault of successful bidder, the bidder shall be liable to pay liquidated damages, at the rate of half percent per week reckoned on the contract price of that portion of the contract which is delayed subject to a maximum of 10 percent and the same will be recovered from the performance bank guarantee / invoice pending for payment.

19. If, at any time, during the said period, the supplier reduce the said prices of such product or sales such product to any other person / organization / Institution at a price lower than the chargeable, the company shall forthwith notify such reduction or sale to the Director, NIMHANS and the price payable for the Materials supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

20. The losses to NIMHANS, Bengaluru, if any incurred on account of purchase made elsewhere by failure, neglect or refusal on the part of the tenderer to supply according to the terms of agreement will be recovered from them. If any article or things supplied by the tenderer have been partially or wholly used or consumed in the hospital and they are subsequently found to be in bad condition, unsound, inferior in quality or description, not in accordance with samples or otherwise faulty or unit for use, the wholesome of the contract price or price of such articles or things will be recovered from the tenderer. The tenderer will not be entitled for any payment whatsoever, for such articles for infringements of the stipulation of the conditions or for justifiable reasons the contract may be terminated by the Director and the tenderer shall be liable for losses sustained by the NIMHANS on the consequences of the termination which may be recovered from their invoices due to them. In the event of such amount being insufficient, the balance will be recovered personally from the tenderer.

21. Any corrections/changes in the tender will be uploaded as corrigendum in the NIMHANS and E procurement websites only.

22. If the tender opening date falls on any general/government/institute holiday(s), then the tender will be opened on the next working day of the institute, however the time remains unchanged.

23. The Director reserves the right of ordering/not ordering/cancelling/increase or decrease the quantity and to reject any or all tender quotations without assigning any reason. The decision of the Director, NIMHANS, Bengaluru, shall be final in all the controversies that may arise in the matter. Any dispute arising out of this will be subject to the jurisdiction of the Court in Bengaluru.



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(Institute of National Importance), Bengaluru- 560 029

राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान, (राष्ट्रीय महत्व संस्थान), बंगलूरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ, (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ), ಬೆಂಗಳೂರು - 560 029
Phone 26995023/5913/5923/5024/5025/5780 Website <http://www.nimhans.ac.in/tender>
Fax 080-26571563/26564830/2121/6811 E-mail aaos@nimhans.ac.in



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

24. Failure to adhere any of the above terms and conditions the bid(s) may be rejected.
25. **None of the terms and conditions of the supplier shall be applicable to the purchase contemplated hereunder, irrespective of it being attached to any documents to be provided to NIMHANS. Such exercise shall have no meaning and binding effect unless the same is accepted by NIMHANS in writing.**

NOTE: Please keep checking the NIMHANS and E-Procurement websites regularly for any further updates.

Sd/-, Director



DECLARATION



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(Institute of National Importance), Bengaluru- 560 029

राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान, (राष्ट्रीय महत्व संस्थान), बंगलूरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ, (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ), ಬೆಂಗಳೂರು - 560 029
Phone 26995023/5913/5923/5024/5025/5780 Website <http://www.nimhans.ac.in/tender>
Fax 080-26571563/26564830/2121/6811 E-mail aaos@nimhans.ac.in



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

(TO BE GIVEN BY THE TENDERER)

Name of the Item :
Name of the company :

To

The Director,
National Institute of Mental Health & Neurosciences
(Institute of National Importance)
Post Box No. 2900,
Hosur Road, Bengaluru – 560 029

Dear Sir,

1. I/We hereby submit my/our tender for the
2. I/We have made requisite payment against EMD / submitted the Bid Security declaration as per the tender document vide reference No. & date, else my tender bid may be rejected.
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the NIMHANS, in this connection including delivery, warranty, penalty etc. Quotations for each group are being submitted and shall be considered on their face value.
5. I/We undertake to sign the contract/agreement, if required, within reasonable time from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NIMHANS, Bengaluru.

NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES/LEVIES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES/LEVIES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tenderer & seal



E-Procurement Tender No. NIMHANS/2020-21/IND803

01.02.2021

**CHECK LIST
(TO BE FILLED BY THE TENDERER)**

1.	Name & Address of the Tenderer		
2.	Name & address of the manufacturer		
3.	Name of the Product & Model Quoted	Trodat	
4.	Validity of the quotation	Four months from the tender due date	
5.	a. Delivery Period		
	b. Warranty Period	Not applicable	
	c. Installation Period (if applicable)		
6.	Tender Bid uploaded details (YES or NO against each item)	a. Application Fee submitted	
		b. EMD / Bid declaration submitted	
		c. Brochure/Catalogue uploaded	
		d. Technical Compliance Statement	
		e. Manufacturer Proprietary certificate uploaded	
		f. Pre requirements details uploaded	
		g. List of users uploaded	
		h. Copy of GST/PAN/TIN & Bank details uploaded	
		i. Distributor authorization letter uploaded	
		j. Non-blacklisting certification uploaded	
		k. Declaration enclosed	
l. Product Door delivery cost quoted			
7.	Training will be provided (YES or NO)		
8.	a. Whether after sales, service is available in Bengaluru? If yes, quote the details		
	b. What is the arrangement for post contract / warranty monitoring of the Product		
9.	Any other information (Enclosed separately in letter head – YES or NO).		

Signature of Tenderer along with seal



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(Institute of National Importance), Bengaluru- 560 029

राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान, (राष्ट्रीय महत्व संस्थान), बेंगलूरु - 560 029
ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರ ವಿಜ್ಞಾನ ಸಂಸ್ಥೆ, (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತಾ ಸಂಸ್ಥೆ), ಬೆಂಗಳೂರು - 560 029

Phone 26995023/5913/5923/5024/5025/5780
Fax 080-26571563/26564830/2121/6811

Website <http://www.nimhans.ac.in/tender>
E-mail aaos@nimhans.ac.in



PURCHASE SECTION

TENDER FOR THE SUPPLY OF “TRODAT”

Department	Neuroimaging & Interventional Radiology	Quantity Required	10 mg = 01 No.
End User Contact Details			
Name	Dr. Rose Dawn Bharath	EMD	₹ 3,500/-
Designation	Professor & HOD		
Mobile No.	+91-9972 921 285		
Office No.	+91-80-2699 5427		
Email	droosedawnbharath@gmail.com		
SL. NO.	SPECIFICATIONS		
01.	Specifications for Trodat		
	a.	Purity > 98%	
	b.	Certificate of Authorization	
	c.	1H-NMR certificate	
d.	Latest manufactured/synthesis, preferred in two vials each with 5 mg (with a maximum expiry date).		

ANNEXURE A

BID SECURING DECLARATION FORM

Tender No. NIMHANS/2020-21/IND803 Dated 01.02.2021

To

**The Director
National Institute of Mental Health & Neuro Sciences
Post Bag No. 2900
Hosur Road, Bengaluru - 560 029**

Sir / Madam,

I/We. The undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
2. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **two year from the date of notification** if I am / We are in a breach of any obligation under the bid conditions, because I/We
 - i. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
 - ii. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - a. Fail or reuse to execute the contract, if required or
 - b. Fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.
3. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of
 - i. Completion of tender process; or
 - ii. Thirty days after the expiration of the tender validity.

**Signature of Tenderer along with seal
(to be signed by all partners, in case of joint venture)**

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid and to be signed by all partners)