



Limited Tender Enquiry No. STR-D3/LTE-02(SB)/2020-21/N

01.02.2021

## LIMITED TENDER NOTIFICATION

The Director, NIMHANS invites tender from eligible tenderers through the **Limited tender enquiry (Single bid system)** for supply of “**Patient examination couch**”.

Specifications for Patient examination couch				
1. Examination table with 2 sections, mechanically adjustable height.				
2. Adjustable backrest with semi-automatic friction.				
3. Height adjustment controls on both sides with separate controls for raising and lowering.				
4. Universal frame compatible with feet or wheels.				
5. Frame made of coated steel.				
6. The surfaces are made of fire-retardant flexible polyurethane foam filling covered with the washable, fire retardant faux leather covering.				
7. Warranty: 5 years				
<b>Department</b>	Neurology		<b>Quantity Required</b>	<b>03 No.</b>
<b>End User Contact Details</b>				
<b>Name</b>	Dr. Sanjib Sinha	Dr. A Nalini.	<b>EMD</b>	<b>₹ 4,800/-</b>
<b>Designation</b>	Professor & HOD	Professor		
<b>Mobile No.</b>	+ 91- 9972 875 086	+ 91-94808 29404		
<b>Office No.</b>	+ 91-80-2699 5123	+ 91-80-2699 5139		
<b>Email</b>	sanjib_sinha2004@yahoo.co.in atchayaramnalini@yahoo.co.in hodneurology@nimhans.ac.in, hodneurologynimhans@gmail.com			

## LIMITED TENDER SCHEDULE

<b>Downloading of Tender documents from NIMHANS website</b>	From 01.02.2021 Onwards
<b>Last date for tender enquiry</b>	11.02.2021 upto 11:00 AM
<b>Tender submission last date and time</b>	04.02.2021 upto 11:00 AM
<b>Technical bid will be opened online by the authorized officer on</b>	05.02.2021 at 11:00 AM

Sd/-, Director

## LIMITED TENDER TERMS AND CONDITIONS

1. The tender bid documents for the above items should be addressed to “The Director, National Institute of Mental Health & Neuro Sciences, Post Box No. 2900, Hosur Road, Bengaluru – 560 029, Karnataka, India” and the bid shall be dropped at “PURCHASE SECTION (STORES), POST BAG NO. 2900, PURCHASE SECTION, ADMIN BLOCK, NIMHANS, BENGALURU - 560029”.
2. Sealed Tender bid (i.e. Techno Commercial bid – Single cover) should be superscribed with Tender number, Tender date and due date, Company name along with contact details such as address, email, phone number, mobile number etc.  
Quotation received after last date and time will not be considered under any circumstances.
3. Tenderers should quote for all the items (mandatory), else bid is liable to be rejected.
4. The tender bid should be valid for 120 days from the due date (Tender submission last date). NIMHANS, B'luru will not take any responsibility for any technical issues / Postal delay.



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**5. Earnest Money Deposit (EMD) / Bid Security Declaration:**

- a. The (EMD) shall be denominated in Indian Rupees and should be paid in the e-procurement portal as per the facility provided.
- b. The EMD shall not bear any interest and will be refunded to
  - i. successful tenderer on receipt of Agreement and Bank Guarantee.
  - ii. unsuccessful tenderer upon finalization of tender bid and award of tender to successful bidder.
  - iii. all the tenderers if the tendered item is cancelled or retendered.

**OR**

In case of claiming EMD exemption:

- a. Bid Security Declaration (in company letter head as per annexure A) should be submitted along with technical bid.
  - b. In case of MSME / NSIC registered vendors, Bid Security Declaration (in company letter head as per annexure A) along with valid MSME / NSIC registration certificate should be submitted along with technical bid.
6. The tender documents & all correspondence's relating to the bid should be in **English language only**.
7. **Technical bid should comprise of (uploaded copy of documents should be self attested, stamped and better quality – preferably .pdf format) -**
- a. Brochure/Catalogue and Data sheet of the product.
  - b. Technical Compliance Statement
  - c. Copy of EMD payment receipt (if paid), else Bid security declaration.
  - d. Proprietary certificate from the manufacturer mentioning the unique technology or feature/s mentioned apart from the brand name (If applicable).
  - e. Pre requirements required at the installation site (Before submitting the bid, the tenderer should make pre-visit to the installation site and indicate the requirement along with the price bid wherever necessary)
  - f. Delivery Period of the item to be supplied and Time required for installation from the date of purchase order has to be indicated.
  - g. List of Institutes where the software has been supplied with copy of purchase orders.
  - h. Copy of GST, PAN, TIN document
  - i. Whether tenderer is manufacturer / accredited agent / sole representative, indicate details of principal's name & address. The offers of tenderer who are not manufacturer or direct authorized agent will be summarily rejected. Sub- distributors will not be accepted.
  - j. Non - blacklisting certification that the firm has not been blacklisted in the past by any government/Private institution and certification for No Vigilance/CBI case pending against the firm/supplier by making an affidavit on non - judicial stamp paper of ₹ 20/-.
  - k. Declaration towards acceptance of all terms and conditions should also be provided.

**8. Financial Bid should comprise of-**

- a. **Quotation should be in INR only for NIMHANS Door Delivery Price** inclusive of Basic cost, each article wise/spares rates, taxes, other Government levies, Customs duty, any local agency commission, transportation, delivery of the software to the Institute premises, installation and commissioning etc. with a detailed break up mentioning manufacturers



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name, License number and name of the brand/make. Tender bids without price bid/quotation will be rejected.

- b. If the tenderer is quoting in Indian Rupees (INR) for items NOT MANUFACTURING IN INDIA (NMIC), the CUSTOM DUTY EXEMPTION CERTIFICATE WILL NOT BE ISSUED BY THE INSTITUTE. The Rate quoted should be inclusive of Custom duty & other incidental charges.
9. **Successful tenderer decision will be made on the basis of total cost of the software (Inclusive of all miscellaneous charges as mentioned in Clause 6a).**
10. **The cost of the "Patient examination couch" will be freezed for 1 Year from the date of purchase order; however Institute reserves the right to procure/reject the purchase of software with the successful tenderer on repeat order basis within 1 year from the date of purchase order.**
11. The tender bids (technical and price bid) should be typewritten; every correction in the tender should be initialed along with seal by the tenderer, failing which the tender will be rejected. All pages of the bid submitted must be signed along with seal and sequentially numbered by the tenderer.
12. **Evaluation of Bids:-**

The technical bid of the tenderer will be evaluated to determine whether

  - a. They are complete with respect to specifications.
  - b. They are free from computational errors.
  - c. The requisite documents have been submitted and properly signed.
13. Software license validity should be for lifetime and should have user define provision with option to switch over from one system to other system of the same kind within the validity period.
14. **Software Updates:**

The selected firm for the supply of tendered item should provide free updates of software for lifetime from the date of installation.
15. Any modification or revision of bids after submission will not be entertained under any circumstances. Conditions such as "subject to the availability of stocks", supplies will be made as and when supplies received from the principles etc., will not be considered under any circumstances.
16. A tenderer having once given a tender bid shall not withdraw it after its acceptance / opening and if does, the tenderer will be disqualified from bidding for any contract for a period of **two year from the date of notification.**
17. If required, the tenderer should demonstrate the quoted model of the equipment at the institute during the technical evaluation, failing which their bid/offer shall be rejected. The tenderer will be intimated that they should get ready for demonstration. No request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be rejected.
18. The tenderer should supply the circuit diagram and instruction manual of the tendered equipment/s at the time of supply of the equipment.
19. Necessary training / instructions on operation of the system should be given by the qualified engineers of the tenderer firm to NIMHANS technical staff/s at free of cost after completion of the installation.

**20. Payment terms:**  
**Purchase section**



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Payment will be made only after good working condition of the software certified by the end user. **NO ADVANCE PAYMENT WILL BE ENTERTAINED.**

21. If the purchase of goods is approved by the Institute, the goods should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules. Further the supplier is liable to pay penalty / extend the warranty as per institute rules for non-functioning of software in term of hardship to the patients and financial loss to institute beyond 5% downtime period annually.
22. If, at any time, during the said period, the supplier reduce the said prices of such software or sales such softwares to any other person/organization/ Institution at a price lower than the chargeable, the company shall forthwith notify such reduction or sale to the Director, NIMHANS and the price payable for the software supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
23. The losses to NIMHANS, Bengaluru, if any incurred on account of purchase made elsewhere by failure, neglect or refusal on the part of the tenderer to supply according to the terms of agreement will be recovered from them. If any article or things supplied by the tenderer have been partially or wholly used or consumed in the hospital and they are subsequently found to be in bad condition, unsound, inferior in quality or description, not in accordance with samples or otherwise faulty or unit for use, the wholesome of the contract price or price of such articles or things will be recovered from the tenderer. The tenderer will not be entitled for any payment whatsoever, for such articles for infringements of the stipulation of the conditions or for justifiable reasons the contract may be terminated by the Director and the tenderer shall be liable for losses sustained by the NIMHANS on the consequences of the termination which may be recovered from the Bank Guarantee or from their invoices due to them. In the event of such amount being insufficient, the balance will be recovered personally from the tenderer.
24. Any corrections/changes in the tender will be uploaded as corrigendum in the NIMHANS website only.
25. If the tender last/opening date falls on any general/government/institute holiday(s), then the successive dates will be postponed by equivalent days of holiday(s), however the time remains unchanged.
26. The Director reserves the right of ordering/not ordering/cancelling/increase or decrease the quantity and to reject any or all tender quotations without assigning any reason. The decision of the Director, NIMHANS, Bengaluru, shall be final in all the controversies that may arise in the matter. Any dispute arising out of this will be subject to the jurisdiction of the Court in Bengaluru.
27. Failure to adhere any of the above terms and conditions the bid(s) may be rejected.
28. None of the terms and conditions of the supplier shall be applicable to the purchase contemplated hereunder, irrespective of it being attached to any documents to be provided to NIMHANS. Such exercise shall have no meaning and binding effect unless the same is accepted by NIMHANS in writing.

**NOTE: Please keep checking the NIMHANS website regularly for any further updates.**

**Sd/-, Director**





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**DECLARATION**  
**(TO BE GIVEN BY THE TENDERER)**

Name of the Software : Patient examination couch - 03 No.

Name of the company : .....

To

The Director,  
National Institute of Mental Health & Neurosciences  
(Institute of National Importance)  
Post Box No. 2900,  
Hosur Road, Bengaluru – 560 029

Dear Sir,

1. I/We hereby submit my/our tender for the .....
2. /We have made requisite payment against **EMD / Bid Security Declaration** document uploaded as per the tender document vide reference No. & date ....., else my tender bid may be rejected.
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the NIMHANS, in this connection including delivery, warranty, penalty etc. Quotations for each group are being submitted and shall be considered on their face value.
5. I/We undertake to sign the contract/agreement, if required, within reasonable time from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NIMHANS, Bengaluru.

**NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES/LEVIES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES/LEVIES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.**

Yours faithfully,

Signature of Tenderer & seal



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**CHECK LIST  
(TO BE FILLED BY THE TENDERER)**

1.	Name & Address of the Tenderer		
2.	Name & address of the manufacturer		
3.	Name of the Software & version quoted		
4.	Validity of the quotation	<b>120 days from the tender submission last date</b>	
5.	a. Delivery Period		
	b. Warranty Period	<b>5 years</b>	
	c. Installation Period		
6.	Tender Bid uploaded details (YES or NO against each item)	a. Application Fee submitted	
		b. EMD/Bid Security Declaration submitted	
		c. Brochure/Catalogue uploaded	
		d. Technical Compliance Statement	
		e. Manufacturer Proprietary certificate uploaded	
		f. Pre requirements details uploaded	
		g. List of users uploaded	
		h. Copy of GST/PAN/TIN & Bank details uploaded	
		i. Distributor authorization letter uploaded	
		j. Non-blacklisting certification uploaded	
		k. Declaration enclosed	
l. Door delivery cost quoted			
7.	Training will be provided (YES or NO)		
8.	a. Whether after sales, service is available in Bengaluru? If yes, quote the details		
	b. What is the arrangement for post installation monitoring of the software		
9.	Any other information (Enclosed separately in letter head – YES or NO).		

**Signature of Tenderer along with seal**

**ANNEXURE A**

**BID SECURING DECLARATION FORM**

**Tender No. STR-D3/LTE-02(SB)/2020-21/N Dtd 01.02.2021**

To

**The Director  
National Institute of Mental Health & Neuro Sciences  
Post Bag No. 2900  
Hosur Road, Bengaluru - 560 029**

Sir / Madam,

I/We. The undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
2. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **two year from the date of notification** if I am / We are in a breach of any obligation under the bid conditions, because I/We
  - i. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
  - ii. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
    - a. Fail or reuse to execute the contract, if required or
    - b. Fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.
3. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of
  - i. Completion of tender process; or
  - ii. Thirty days after the expiration of the tender validity.

**Signature of Tenderer along with seal  
(to be signed by all partners, in case of joint venture)**

**(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid and to be signed by all partners)**