



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
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STR-D2/121/Chair & Table/ RTI & LEGAL/20-21

15.10.2020

Sir,

Subject: Quotation for the supply of Chair & Table

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for the supply of the following item/s as detailed below on or before **31ST October 2020** positively by post/ courier/Hand. Quotation sent by Fax/mail will not be accepted. Please enclose the copies of your GST Number, PAN Number.

SI No.	Item Name & Specification	Qty
1	Executive Chair Chair Type central tilt synchronic, Seat type fixed, Number of arm movement 2(up & down),Ergonomic Seat Design true, Back type push back,Lumber support integrated , Type of backrest support Backrest With Adjustable Lumber Support, Height Adjustment ± 5 (mm) up to 120 mm,Arm Type Adjustable, Arm With, backrest has separate adjustable headrest false, seat material PU foam covered with mesh fabric, Material of Fabric Back Cover Inner frame Upholstered with Mesh fabric and mounted on main assembly , Material of Fabric of Seat Cover Mesh Fabrics,Pedestal Base Aluminium Die Cast with ABS/Nylon Twin Caster Wheels Minimum 5 Nos, of 50 mm Size, Arm Material aluminium covered with pu,Thickness of M S Plate Joining the under structure with Seat 0.2 millimeter, Seat Depth ± 10 mm 520 millimeter, Backrest Width ± 10 mm 480 millimeter, Backrest Height ± 15 mm 550 millimeter, Thickness of Plywood used in Backrest ± 1 (mm) N.A, Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm) 55 mm, Seat Height ± 15 mm 450, Seat Width ± 10 mm 520,Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM) N.A, Thickness of Plywood used in Seat ± 1 (mm) N.A, Overall Chair Height ± 15 mm 1025, Warrantee period in number of years 1-year	1No.
2	Computer Chair Material: Fire retardant breathable mesh inbuilt into the backrest and Polyester fabric integrated into the seat. (BM Mesh & 5060 fabric seat). Base: 700 mm diameter metal base with 50 mm castors for stability and easy movement. Arms: Fixed Polypropylene inbuilt arms. Centre tilt: Adjust your work posture by using the tilt to recline on the chair for meetings / phone calls and more. Use the tilt lock for upright posture like keyboarding. Pneumatic height: Change the height of the chair relative to the floor by 100 mm.	2 Nos.

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3	Add-on Chair Study Chair (with arms) made with M.S solid round bar frame work made up of 18G and finished in powder coating. The seat shall have a 2"thick foam cushion on back rest and seat , duly upholstered with good durable fabric (texture and color as approved by end user department) fixed on 12 mm ply board base(Duro/Uniply make).	4 Nos.
4	L Shape Table" 6 * 5" with drawer L shape office table of 6' x 5' with necessary storage (drawers) along with power point and network point and telephone built in to the table with wire manager. All material are made up of 25mm kitply make along with 1mm laminated sheet along with Equipped with excellent wire management by means of "DUO"- a two way accessible flap for easy access to power & sockets. All hardware should be of hettich brand, foot rest is of aluminium powder coated. (Sample should be approved from the user department).	2 Nos.

Downloading of Tender documents from website	www.nimhans.ac.in
Last date for Enquiry (If required) Contact: Legal & RTI Section Contact No. 26995007	28.10.2020
Last date for submission of Sample (Mandatory) Sample should be submitted Legal & RTI Section Contact No. 26995007 Delivery challan of the sample submitted at Legal & RTI Section should be enclose in the Tender Document . Without sample bid will be rejected.	29.10.2020
Quotation submission last date	31.10.2020

Note:

1. Sealed quotation has to be submitted only by either manufacturer of the articles or the authorized local supplier of the manufacturer. Copy of authorization letter has to be enclosed.
2. Quantity of items may be increased/decreased as per requirement
3. Item wise price, taxes, any surcharges (such as transportation, installation, customs duty, etc.), grand total, warranty, delivery period, contact person details (such as Mobile No., E-mail, local supplier address) should be clearly mentioned and the price mentioned should be door delivery price.
4. The Price quoted should to be valid for 1 year with **1 year warranty.**
5. **The rates of the "Chairs & Table" will be freezed for 2 Year from the date of purchase order; however Institute reserves the right to procure/reject the purchase of goods with the successful tenderer on repeat order basis within 1 year from the date of purchase order.**
6. Mention our Reference No. and due date on envelope cover for tender No. **STR-D2/121/Chair & Table/ RTI & LEGAL/20-21.** The tender bid received after the due date and time will be rejected. **NIMHANS, Bengaluru will not take any responsibility for delay, loss or non-receipt of the tender documents sent by post or under any other circumstances..**
7. Payment terms: No advance payment will be made. Payment will be released only after successful installation & commissioning in all formats and handing over the furniture/equipment to the End-user.
8. Enclose the copies of your GST Number & PAN Number, Bank details, without these your quotation will be rejected.

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9. Mention the warranty period and delivery period of the item.
10. Quotation must be submitted along with relevant documents counter signed along with seal by the bidder (if applicable such as authorization certificates, Item supplied list of Institutes/Hospitals, catalogues etc.). If not submitted quotation will be treated as incomplete and may be rejected.
11. If the purchase of article is approved by the institute, the article should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules.
12. Sealed quotation shall be addressed to **THE SPECIAL OFFICER(E), PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029**
13. Quotation received after last date and time will not be considered under any circumstances.
14. However, the institute reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
15. If necessary the firm may be called for **demo or supply of samples of** the articles.
16. For equipments worth Rs. 2,00,000/- and above, Agreement has to be executed on Rs. 200/- stamp paper (Specimen will be provided with purchase order) and Bank Guarantee has to be executed from a Nationalized Bank for 10% of total value valid for a period of 60 days beyond the warranty period, else payment will not be processed.

Yours faithfully



I/c Administrative Officer (S)