



# NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES

(Institute of National Importance, under Ministry of Health and Family Welfare, Govt. of India)

Hosur Road, Bengaluru - 560 029

राष्ट्रीय मानसिका स्वास्थ्य एवं तंत्रिका विज्ञान संस्थान (राष्ट्रीय प्रमुखयाथा संस्थ) बेंगलुरु- 560 029

ರಾಷ್ಟ್ರೀಯ ಮಾನಸಿಕ ಆರೋಗ್ಯ ಮತ್ತು ನರವಿಜ್ಞಾನ ಸಂಸ್ಥೆ (ರಾಷ್ಟ್ರೀಯ ಪ್ರಾಮುಖ್ಯತೆ ಸಂಸ್ಥೆ) ಬೆಂಗಳೂರು-560 029

NIMH/PROJ/GOC/NKC/PC/NOTIF./2020-21

Date: 29.07.2020

## NOTIFICATION

Applications are invited from the eligible candidates, for filling up the posts of “**Project Coordinator**” on contract basis in the GOC funded project entitled “**CHHATTISGARH COMMUNITY MENTAL HEALTHCARE TELE-MENTORING PROGRAM (CHAMP)**” under Dr.Naveen Kumar C, Professor Department of Psychiatry & Principal Investigator.

Name of the post	<b>Project Manager/Coordinator</b>
No. of posts	One
Essential Qualification	M.Com/ MBA Degree with at least 60%
Preferred Qualifications	<ul style="list-style-type: none"><li>• 2 years of experience in office administration preferably in Public</li><li>• projects or telemedicine projects, Office procedure and working with MS</li><li>• Office and other Computer related software.</li><li>• Should be able to communicate in English, Kannada and Hindi</li></ul>
Maximum Age Limit	30 years
Emoluments	Rs.25,000/- per month (Consolidated)
This position Involves	<ul style="list-style-type: none"><li>• Coordinating the project work</li><li>• Writing Letters and email communications</li><li>• Coordinating with project section NIMHANS</li></ul>
Duration of the Post	6 months (Can be extended depending on the performance)

Eligible Candidates fulfilling the criteria must **email their application, along with resume and age proof** to [chsnimhans@gmail.com](mailto:chsnimhans@gmail.com) the candidates, who apply, should invariably mention the **Notification No., Date, email ID, Contact No. & Postal address. A covering letter explaining eligibility for the position**, failing which the application will not be considered.

Eligible candidates will be shortlisted. Interview will be conducted via Skype/Zoom call and the details will be communicated to the shortlisted candidates.

The last date for receipt of filled in softcopy of the applications along with the relevant documents is **07.08.2020**.

### **Note:**

- The candidate joining will be subject to procedure of quarantine from time to time as per the notification of the Govt. of Karnataka.**
- The quarantine period of the candidate will not be considered for salary & it will be at the personal cost of the candidate. The candidate cannot claim institutional accommodation for the Quarantine.**

Sd/-  
**REGISTRAR**