



Limited Tender Enquiry No. STR-D4/WES/NC/LTE(2)/2020-21

15.05.2020

**LIMITED TENDER ENQUIRY NOTIFICATION**

Sealed Tender quotations for the following equipments are invited from reputed manufacturer/s or authorized dealers.

Sl. No.	Item Description	Quantity Required (in Nos.)	EMD in Rs.
1	Whole Exome Sequencing (AGV5 with UTR)	16	9,400

Detailed tender enquiry document & specifications can be downloaded from the Institute website [www.nimhans.ac.in/tender](http://www.nimhans.ac.in/tender). Demand Draft's towards EMD for respective equipment has to be drawn in favour of "The Director, NIMHANS, Hosur Road, Bengaluru – 560 029" has to be enclosed with tender enquiry bid. The completed tender enquiry quotations along with catalogue should be submitted at the Purchase section, NIMHANS Administrative block on or before 04:00 PM, 30.05.2020 (Due date).

Sd/-  
Director

**Terms & Conditions**

- The tender is of Two bid system, **Technical Bid** (EMD, Technical details, delivery period and other relevant documents except Price quotation) and **Price Bid** (Price quotation) valid for **four months** from the due date should be submitted separately in different envelopes super scribing Technical Bid & Price Bid for supply of ..... The tender bid received after the due date and time will be rejected. **NIMHANS, Bengaluru will not take any responsibility for delay, loss or non-receipt of the tender documents sent by post or under any other circumstances.**
- The crossed Account Payee Bank Demand Draft drawn in favour of The Director, NIMHANS, Bengaluru towards **EMD for respective equipment should be separately enclosed** with the Technical Bid. **Kindly mention the quoted item name and Bidder's name behind the DD without fail.** EMD shall not bear any interest & will be refunded to
  - Successful tenderer on receipt of Agreement and Bank Guarantee.
  - Unsuccessful tenderer upon finalization of tender bid.
  - All the tenderers if the tendered item is cancelled or retendered.
- Sealed quotation shall be addressed to "THE ASSISTANT ADMINISTRATIVE OFFICER(S), PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029"
- Quotation received after last date and time will not be considered under any circumstances.
- If necessary, the firm may be called for presentation/demo of the articles.
- The tender documents are non-transferable. The tender documents and all correspondence's relating to the bid in future shall be written in **English.**
- Limited Tender bid should be spiral bound comprising of below documents and DD should be enclosed in separate cover.**
  - Brochure/Catalogue and Data sheet of the equipment.
  - Proprietary certificate from the manufacturer mentioning the unique technology or feature/s mentioned except brand name (If applicable).
  - Pre requirements required at the installation site (Before submitting the bid, the tenderer should make pre-visit to the installation site and indicate the requirement along with the price bid wherever necessary).
  - List of Institutes where the equipment has been supplied.
  - Whether tenderer is manufacturer / accredited agent / sole representative, indicate details of principal's name & address. The offers of tenderer who are not manufacturer or direct authorized agent will be summarily rejected.



- Sub-distributors will not be accepted.
- f. Non – blacklisting certification that the firm has not been blacklisted in the past by any government/Private institution and certification for No Vigilance/CBI case pending against the firm/supplier by making an affidavit on non – judicial stamp paper of Rs 10/-.
- g. Declaration towards acceptance of all terms and conditions should also be provided.
- 8. Quotation should be for Door Delivery Price** and should have detailed information classification as per tendered specifications (such as unit price/ base price, taxes, other Government levies, Customs duty, any local agency commission, transportation, delivery of the consumables to the Institute premises, etc. separately along with total cost) with manufacturers name, License number and name of the brand/make. Tender bids without price bid/quotation will be rejected. If supplier fails to bid for supply till NIMHANS, bid is liable to be rejected.
- a) In case of Import, Customs Duty will be considered only at 5.5% of the total Purchase order value and the required Customs clearance documents will be provided by NIMHANS on prior intimation (atleast 5 working days prior intimation) of shipment along with details and relevant documents from the supplier.
- b) If the tenderer is quoting in Indian Rupees (INR) for items NOT MANUFACTURING IN INDIA (NMIC), the INSTITUTE. The Rate quoted should be inclusive of Custom duty & other incidental charges.
- c) Exchange rates for Foreign Currency will be considered as per the closing value on previous working day from website <https://rbi.org.in/scripts/ReferenceRateArchive.aspx> (only for GBP, EURO, USD & JPY) and for other currencies as per the decision of the Institute.
- 9. Successful tenderer decision will be made on the basis of base price & successful technical financial qualification.**
- 10.** The tender bids (technical and price bid) should be typewritten; every correction in the tender should be initialized along with seal by the tenderer, failing which the tender will be rejected. All pages of the bid submitted must be signed along with seal and sequentially numbered by the tenderer.
- 11. Evaluation of Bids:-**
- The technical bid of the tenderer will be evaluated to determine whether
- a. They are complete with respect to specifications.
- b. They are free from computational errors.
- c. The requisite documents have been submitted and properly signed.
- 12.** Any corrections/changes in the Limited tender conditions/Specifications or quantity will be uploaded as corrigendum in the NIMHANS websites only.
- 13.** A tenderer having once given a Limited tender bid shall not withdraw it after its acceptance/opening and if does, the EMD paid by the tenderer will be forfeited and the tenderer is liable to make good the loss sustained.
- 14.** If required, the tenderer should give sample of the quoted consumable at the institute during the technical evaluation, failing which their bid/offer shall be rejected. The tenderer will be intimated that they should get ready for providing samples. No request for extending time for providing sample will be entertained. Failure to provide samples, their offer will be rejected.
- 15.** The successful tenderer should immediately submit an acceptance letter duly signed and sealed for the rate/s and offers agreed by both the parties to the Head of the Institution within reasonable time on receipt of the Purchase Order (Agreement Specimen will be enclosed with Purchase order & Stamp duty to be paid by the tenderer). In the event of the successful tenderer failed to supply the item the EMD deposited by them shall stands forfeited.
- 16. Payment terms:**
- 17.** Payment will be made only after obtaining satisfactory remarks certified by the end user. **NO ADVANCE PAYMENT WILL BE ENTERTAINED.**
- 18.** If, at any time, during the said period, the supplier reduce the said prices of such consumables or sales such consumables to any other person/organization/ Institution at a price lower than the chargeable, the company shall forthwith notify such reduction or sale to the Director, NIMHANS and the price payable for the Materials supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
- 19.** The losses to NIMHANS, Bengaluru, if any incurred on account of purchase made elsewhere by failure, neglect or refusal on the part of the tenderer to supply according to the terms of agreement will be recovered from them. If any article or things supplied by the tenderer have been partially or wholly used or consumed in the hospital and they are subsequently found to be in bad condition, unsound, inferior in quality or description, not in accordance with samples or otherwise faulty or unfit for use, the wholesome of the contract price or price of such articles or things will be recovered from the tenderer. The tenderer will not be entitled for any payment whatsoever, for such articles for infringements of the stipulation of the conditions or for justifiable reasons the contract may be terminated by the Director and the tenderer shall be liable for losses sustained by the NIMHANS on the consequences of the termination which may be recovered from the EMD or from their invoices due to them. In the event of such amount being insufficient, the balance will be recovered personally from the tenderer.



**NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES**

**(Institute of National Importance), Hosur Road, Bengaluru – 560 029**

**Phone: 26995023/5913/5024/5025**

**Website: <http://www.nimhans.ac.in/tender>**

**Fax: 080-26571563/26564830/2121/6811**

**E-mail: [aaos@nimhans.ac.in](mailto:aaos@nimhans.ac.in)**



20. If the tender last/opening date falls on any general/government/institute holiday(s), then the successive dates will be postponed by equivalent days of holiday(s), however the time remains unchanged.
21. The Director reserves the right of ordering/not ordering/cancelling/increase or decrease the quantity and to reject any or all tender quotations without assigning any reason. The decision of the Director, NIMHANS, Bengaluru, shall be final in all the controversies that may arise in the matter. Any dispute arising out of this will be subject to the jurisdiction of the Court in Bengaluru.
22. Failure to adhere any of the above terms and conditions the bid(s) may be rejected and EMD may be forfeited.
23. None of the terms and conditions of the supplier shall be applicable to the purchase contemplated hereunder, irrespective of it being attached to any documents to be provided to NIMHANS. Such exercise shall have no meaning and binding effect unless the same is accepted by NIMHANS in writing.

**NOTE: Please keep checking the NIMHANS website regularly for any further updates.**

**Signature and seal of Supplier**



**DECLARATION**  
**(TO BE GIVEN BY THE TENDERER)**

Sl. No of Item : .....

Limited Tender Enquiry No. : STR-D4/WES/NC/LTE(2)/2020-21 Dated 15.05.2020

Name of the company : .....

To

**The Director,  
National Institute of Mental Health & Neurosciences  
(Institute of National Importance)  
Post Box No. 2900,  
Hosur Road, Bengaluru – 560 029**

Dear Sir,

1. I/We hereby submit my/our tender for the .....
2. I/We now enclosing herewith the DD No..... Date..... for `..... drawn in favour of the **“The Director, NIMHANS, Bengaluru”** towards EMD/Bid Security.  
**(TENDERS NOT ACCOMPANIED WITH EMD/BID SECURITY ALONGWITH THE TECHNO COMMERCIAL BID SHALL BE SUMMARILY REJECTED).**
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the NIMHANS, in this connection including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re- written and initialed.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within reasonable time from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NIMHANS, Bengaluru.

**NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES/LEVIES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES/LEVIES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.**

Yours faithfully,

Signature of Tenderer & seal



**EMD REFUND VOUCHER**

Limited Tender Enquiry No. STR-D4/WES/NC/LTE(2)/2020-21

Dated:15.05.2020

Name of the Equipment Quoted for: .....

Name and Address of the Depositor:	Nature of Deposit		E.M.D	
	Amount of Deposit			
	DD No. & Date			
	Date of Deposit			
	Status (For office use)		Successful	
			Unsuccessful	
Cancelled				
Reg. Vol.	Pg No.	I. No.	Sl. No.	

Received the ..... on .....day of ..... 2019 the sum of ..... (**Rupees** .....) being the amount payable on account of deposit described above.

**Signature & Seal of the Depositor**

**(FOR OFFICE USE ONLY)**

This is to certify that the amount of deposit of ` ..... (**Rupees**.....) has become due for payment on or after ..... Sanction of the Director has been obtained for refund of the above amount, on the note sheet Para No. .... of the File No: ..... and necessary entry of the refund of the deposit has been recorded in the E.M.D register page No. .... The above DD sent to Accounts section on .....

**SPECIAL OFFICER(E)**

**Registrar**

VOUCHER NO: ..... DATE ..... PASSED FOR PAYMENT TO Shri/Smt/Messrs. .... (**Rupees**.....Only)

**CASE WORKER**

**MANAGER**

**DFA & CAO**



Limited Tender Enquiry No: STR-D4/WES/NC/LTE(2)/2020-21

Dated:15.05.2020


**CHECK LIST  
(TO BE FILLED BY THE TENDERER)**

1	Name & Address of the Tenderer		
2	Name & Address Of the Manufacturer		
3	Name of the Equipment & Model Quoted		
4	Validity of the Quotation		
5	a. Delivery Period b. Warranty Period c. Installation Period	3 years	
6	Tender Bid details (Yes or No against each item)	a. Application Fee enclosed	
		b. EMD enclosed	
		c. Brochure/Catalogue enclosed	
		d. Manufacturer Proprietary certificate enclosed	
		e. Pre requirements details enclosed	
		f. List of users enclosed	
		g. Copy of PAN/TIN enclosed	
		h. Distributor authorization letter	
		i. Non-blacklisting certification enclosed	
		j. PAN/TIN/GST/Bank details enclosed	
	k. Declaration enclosed		
	l. Ex Nimhans equipment cost quoted		
7	Training will be provided (Yes or No)		
8	a. Whether after sales, service is available in Bengaluru? If yes, quote		
	b. What is the arrangement for post contract / warranty monitoring of the equipment?		
9	Details of the EMD Submitted	DD No..... Dated ..... for ..... Bank name:	
10	Any Other Information (Enclose separately in letter head – Yes or No)		

Signature of Tenderer & seal

Whole Exome Sequencing (AGV5 with UTR) – Specifications:

S.No	Specifications	Numbers
1.	Whole exome Sequencing with UTR (DNA extraction and QC, library, preparation, cluster generation, and sequencing with Illumina HiSeq. 2x150bp reads, 80-100 X average on target sequencing depth With Bioinformatics Analysis) (Note: Samples will be sent in batches; each batch 8 samples)	16 nos

  
Dr. Rita Christopher, M.D.  
डॉ. रीटा क्रिस्टोफर, एम डी  
Professor / प्राध्यापिका  
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NIMHANS, Bengaluru-560029.  
निमहांस, बेंगलुरु