



P.B. No. 2900, Hosur road, Bangalore-560029

Ph.26995023to25/26995780

Email: aaos@nimhans.ac.in

STR/D-5/403/SR/PER/2019-20/CPNT

Date: 04/03/2020

Dear Sir/Madam,

**Subject: Quotation for Printing & Supply of Toxicology Lab Cam Main Register.**

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for **Supply of Toxicology Lab Cam Main Register** as detailed below on or before **MARCH 25<sup>th</sup>, 2020** positively by **post/ courier/Hand**. **Quotation sent by mail/Fax will not be accepted**. Please enclose the copies of your Tin Number, Pan Number, GST number.

Sl No	Item	Qty
1	<b>Toxicology Lab Cam Main Register</b> <b>Specification:</b> Page No:400 (200 Sheets), Size: 16 <sup>1/2</sup> X27 inches (Open Book Size), Binding: with Calico (Marble Board), Single Colour Printing using 80 GSM Ledger Paper.	8 Books.

**For any clarification please contact Dr Priyamvada Sharma, Assistant Professor, Dept., of CPNT, Contact No: 080-26995364**

**Note:**

1. Before sending quotation, please confirm with the End User.
2. Mention our Reference No. and due date on the envelope cover.
3. Specify the percentage of tax claiming.
4. Payment terms: No advance payment will be made. Payment will be released only after successful supply.
5. Enclose the copies of your Tin Number, Pan Number & GST Number.
6. Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
7. **National Institute of Mental Health & Neuro Sciences, Bangalore**, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of **The Director, National Institute of Mental Health & Neuro Sciences, Bangalore** will be final and binding.
8. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled.
9. Delivery of the items and bills should be produced within 20 days from the date of receipt of our order otherwise penalty will be levied as per the institute rules.
10. Quotation should be addressed to **Special Officer (E), NIMHANS Purchase section, Bangalore-560029**.

Yours faithfully

Special Officer (E)

विशेष अधिकारी (ई) Special Officer (E)  
राष्ट्रीय मानसिक स्वास्थ्य और तंत्रिका विज्ञान संस्थान, बंगलूर  
National Institute of Mental Health & Neuro Sciences  
Bangalore - 560 029.