



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
(Institute of National Importance), Hosur Road, Bengaluru – 560 029
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Fax: 091-080-26564830/2121/6811

STR-D2/FUR/411/DIFF WARD/19-20

29/11/2019

Dear Sir,

Subject: Quotation for Furniture items.

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for the supply of the following item/s as detailed below on or before **December 15th, 2019** positively by post/ courier/Hand. Quotation sent by Fax/mail will not be accepted. Please enclose the copies of your GST Number & Pan Number.

SI No	Items	Qty Nos.	Place of requirement
1	Chart board, Size: Standard size, Material: Acrylic, 6mm thickness	10	Observation ward- Contact No.26995519/ 5433
2	Wooden Height Chair, Size: standard, Material: Solid wood with cushion	1	NR Ward- Contact No. 26995288
3	Patient Information Board: Size: Standard size, Material: Acrylic, 6mm thickness, for detail contact enduser	1	Stroke Ward- Contact No. 26995445
4	Wooden Investigation Rack: Size: 4 feet (H) x 4 feet (W) x 12" (D), with provision for shelves as per enduser required. Material: Prelam particle Board 18mm thickness	2	Sub Speciality 2 nd floor Stroke Ward Contact No. -26972079
5	Shelves wall: Material: Ply wood (Kitply) 19mm thickness with 1mm laminate, Size: As per the enduser requirement on site visit	3	Psychiatry Dr. Sundarnag Ganjekar Contact No. -2699 5896 9480829460
Warranty: 2 years			

Enquiry Schedule

Downloading of enquiry documents from website	www.nimhans.ac.in
Last date for tender enquiry	07.12.2019 by 4.00 pm.
Quotation submission last date	15.12.2019 by 4.00 pm.

Note:

1. Sealed quotation has to be submitted only by either manufacturer of the articles or the authorized local supplier of the manufacturer. Copy of authorization letter has to be enclosed.
2. Quantity of items may be increased/decreased as per requirement
3. Item wise price, taxes, any surcharges (such as transportation, installation, customs duty, etc.), grand total, warranty, delivery period, contact person details (such as Mobile No., E-mail, local supplier address) should be clearly mentioned and the price mentioned should be door delivery price.
4. The unit quoted should be **2 years warranty**.
5. Price quoted, should be valid for **1 year**
6. Mention our Reference No. and due date on envelope cover
7. Payment terms: No advance payment will be made. Payment will be released only after successful installation & commissioning in all formats and handing over the furniture/equipment to the Enduser.
8. Enclose the copies of your GST Number & PAN Number, Bank details, without these your quotation will be rejected.
9. Mention the warranty period and delivery period of the item.
10. Quotation must be submitted along with relevant documents counter signed along with seal by the bidder (if applicable such as authorization certificates, Item supplied list of Institutes/Hospitals, catalogues etc.). If not submitted quotation will be treated as incomplete and may be rejected.
11. If the purchase of article is approved by the institute, the article should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules
12. Sealed quotation shall be addressed to **THE SPECIAL OFFICER(E), PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029**
13. Quotation received after last date and time will not be considered under any circumstances.
14. However, the institute reserves the right to accept or reject any/all quotations without assigning any reason what so ever.

Yours faithfully

Sd/-

Special officer (E)