



Limited Tender Enquiry No. STR-D4/MEA/BP/LTE(2)/2019-20

25.05.2019

**LIMITED TENDER ENQUIRY NOTIFICATION**

Sealed Tender quotations for the following equipments are invited from reputed manufacturer/s or authorized dealers.

Sl. No.	Item Description	EMD (in Rs.)	Quantity Required (in Nos.)
1	Multielectrode Array System	80,000/-	01

Detailed tender enquiry document & specifications can be downloaded from the Institute website [www.nimhans.ac.in/tender](http://www.nimhans.ac.in/tender). Demand Draft's towards EMD for respective equipment has to be drawn in favour of "The Director, NIMHANS, Hosur Road, Bengaluru – 560 029" has to be enclosed with tender enquiry bid. The completed tender enquiry quotations along with catalogue should be submitted at the Purchase section, NIMHANS Administrative block on or before 04:00 PM, 01.06.2019 (Due date).

Sd/  
Director

**Terms & Conditions**

1. The tender is of **Two bid system**, **Technical Bid** (EMD, Technical details, delivery period and other relevant documents except Price quotation) and **Price Bid** (Price quotation) valid for **four months** from the due date should be submitted separately in different envelopes super scribing Technical Bid & Price Bid for supply of ..... The tender bid received after the due date and time will be rejected. **NIMHANS, Bengaluru will not take any responsibility for delay, loss or non-receipt of the tender documents sent by post or under any other circumstances.**
2. The crossed Account Payee Bank Demand Draft drawn in favour of The Director, NIMHANS, Bengaluru towards **EMD for respective equipment should be separately enclosed** with the Technical Bid. **Kindly mention the quoted item name and Bidder's name behind the DD without fail.** EMD shall not bear any interest & will be refunded to
  - i. Successful tenderer on receipt of Agreement and Bank Guarantee.
  - ii. Unsuccessful tenderer upon finalization of tender bid.
  - iii. All the tenderers if the tendered item is cancelled or retendered.
3. Sealed quotation shall be addressed to "THE SPECIAL OFFICER(E), PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029"
4. Quotation received after last date and time will not be considered under any circumstances.
5. If necessary, the firm may be called for presentation/demo of the articles.
6. The tender documents are non-transferable. The tender documents and all correspondence's relating to the bid in future shall be written in **English**.
7. **Limited Tender bid should be spiral bound comprising of below documents and DD should be enclosed in separate cover.**
  - a. Brochure/Catalogue and Data sheet of the equipment.
  - b. Proprietary certificate from the manufacturer mentioning the unique technology or feature/s mentioned except brand name (If applicable).
  - c. Pre requirements required at the installation site (Before submitting the bid, the tenderer should make pre-visit to the installation site and indicate the requirement along with the price bid wherever necessary).
  - d. List of Institutes where the equipment has been supplied.
  - e. Whether tenderer is manufacturer / accredited agent / sole representative, indicate details of principal's name & address. The offers of tenderer who are not manufacturer or direct authorized agent will be summarily rejected. Sub-distributors will not be accepted.



- f. Non – blacklisting certification that the firm has not been blacklisted in the past by any government/Private institution and certification for No Vigilance/CBI case pending against the firm/supplier by making an affidavit on non – judicial stamp paper of Rs 10/-.
- g. Declaration towards acceptance of all terms and conditions should also be provided.
- h. **Quotation should be for Ex-NIMHANS (Door Delivery Price)** and should have detailed information classification as per tendered specifications (such as main equipment cost, each article wise/spares rates, taxes, other Government levies, Customs duty, any local agency commission, transportation, delivery of the equipment to the Institute premises, Time required for installation and commissioning, warranty, delivery period, contact person details (such as Mobile No., E-mail, local supplier address), PAN number, GST number and Bank details etc. separately along with total cost) with manufacturers name, License number and name of the brand/make.
8. The tenderer should also submit separate quotation towards regular servicing/maintenance duly mentioning the number of visits per annum for the AMC/CMC period after the warranty period is over.
9. In case of Import, Customs Duty will be considered only at 5.5% of the total Purchase order value and the required Customs clearance documents will be provided by NIMHANS on prior intimation (atleast 3 working days prior intimation) of shipment along with details and relevant documents from the supplier. (In this case quotation Customs duty will be payable to supplier and no other taxes will payable to supplier. Further the Customs clearance of consignment should be done)
10. Exchange rates for Foreign Currency will be considered as per the closing value on previous working day from website <https://rbi.org.in/scripts/ReferenceRateArchive.aspx> (only for GBP, EURO, USD & JPY) and for other currencies as per the decision of the Institute.
11. Any corrections/changes in the Limited tender conditions/Specifications or quantity will be uploaded as corrigendum in the NIMHANS websites only.
12. A tenderer having once given a Limited tender bid shall not withdraw it after its acceptance/opening and if does, the EMD paid by the tenderer will be forfeited and the tenderer is liable to make good the loss sustained.
13. If required, the tenderer should demonstrate the quoted model of the equipment at the institute during the technical evaluation, failing which their bid/offer shall be rejected. The tenderer will be intimated that they should get ready for demonstration. No request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be rejected.
14. The tenderer should supply the circuit diagram and instruction manual of the tendered equipment/s at the time of supply of the equipment (if applicable). Necessary training / instructions on operation of the system should be given by the qualified engineers of the tenderer firm to NIMHANS technical staff/s at free of cost after completion of the installation.
- 15. Evaluation of Bids:-**  
The technical bid of the tenderer will be evaluated to determine whether
- They are complete with respect to specifications.
  - They are free from computational errors.
  - The requisite documents have been submitted and properly signed.
16. The Price bid of the technically qualified tenderer/s only will be opened on a notified date in front of the qualified tenderer/s.
- 17. Software Updates:**  
The selected firm for the supply of tendered item should provide free updates of software up to 5 years from the date of complete installation.
18. Supply of spares should be guaranteed for a minimum period of 10 years from the date of supply or from the date of cessation of production of the model for 10 years, whichever is later, at the rates prevailing against payment.
19. The successful tenderer should immediately submit an acceptance letter duly signed and sealed for the rate/s and offers agreed by both the parties to the Head of the Institution within reasonable time on receipt of the Purchase Order (Agreement Specimen will be enclosed with Purchase order & Stamp duty to be paid by the tenderer). The successful tenderer should also furnish a Bank guarantee only from a Nationalized bank to the extent of 10% of the total purchase order value, valid for 60 days beyond the completion of the warranty period of the equipment, no split period bank guarantee will be entertained.  
In the event of the successful tenderer failed to supply the item/execute the agreement/submit the Bank Guarantee the EMD deposited by them shall stands forfeited.
20. If the purchase of item is approved by the Institute, the item should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules.
- 21. Uptime Guarantee:**  
The equipment should be able to give service to the Institute on 95% of 365days. If the equipment fails more than 5% of the days, the guarantee / service contract will be extended double the number of days for which the equipment goes out of service (subject to the condition that after installation of the equipment, the same or any other part thereof has not been subject to accident, alteration abuse or misuse). In case instrument remains in non working condition for more than 7 days, penalty will be charged per week basis from the day one @ 4% of machine cost.



**22. Payment:**

- a) Payment will be made only after good working condition of the equipment certified by the end user.
  - b) NO ADVANCE PAYMENT WILL BE ENTERTAINED.
  - c) In case of foreign payments made by Letter of Credit (LC) or wire transfer, bank incidental charges within India will be borne by the Institute and outside of India should be borne by tenderer.
  - d) Any amendment or extension of LC sought by the tenderer thereafter should be borne by the tenderer.
23. The Director reserves the right of ordering/not ordering/cancelling /increase or decrease the quantity and to reject any or all tender quotations without assigning any reason. The decision of the Director, NIMHANS, Bengaluru, shall be final in all the controversies that may arise in the matter. Any dispute arising out of this will be subject to the jurisdiction of the Court in Bengaluru.
24. Failure to adhere any of the above terms and conditions the bid/s may be rejected and EMD may be forfeited.

**Signature and seal of Supplier**



**DECLARATION**  
**(TO BE GIVEN BY THE TENDERER)**

Sl. No of Item : .....

Limited Tender Enquiry No. : No. STR-D4/MEA/BP/LTE(2)/2019-20 Dated 25.05.2019

Name of the company : .....

To

**The Director,  
National Institute of Mental Health & Neurosciences  
(Institute of National Importance)  
Post Box No. 2900,  
Hosur Road, Bengaluru – 560 029**

Dear Sir,

1. I/We hereby submit my/our tender for the .....
2. I/We now enclosing herewith the DD No..... Date..... for ` ..... drawn in favour of the “**The Director, NIMHANS, Bengaluru**” towards EMD/Bid Security.  
**(TENDERS NOT ACCOMPANIED WITH EMD/BID SECURITY ALONGWITH THE TECHNO COMMERCIAL BID SHALL BE SUMMARILY REJECTED).**
3. I/We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the NIMHANS, in this connection including delivery, warranty, penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re- written and initialed.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/agreement, if required, within reasonable time from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the NIMHANS, Bengaluru.

**NOTE: ALL TERMS & CONDITIONS SUCH AS TAXES/LEVIES ETC, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT THE RATES ARE INCLUSIVE OF ALL TAXES/LEVIES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.**

**Yours faithfully,**

**Signature of Tenderer & seal**



**EMD REFUND VOUCHER**

Limited Tender Enquiry No. STR-D4/MEA/BP/LTE(2)/2019-20 Dated 25.05.2019

Name of the Equipment Quoted for: .....

Name and Address of the Depositor:	Nature of Deposit	E.M.D		
	Amount of Deposit	`		
	DD No. & Date			
	Date of Deposit			
	Status (For office use)	Successful		
		Unsuccessful		
Cancelled				
Reg. Vol.	Pg No.	I. No.	Sl. No.	

Received the ..... on .....day of ..... 2017 the sum of `..... (**Rupees** .....) being the amount payable on account of deposit described above.

**Signature & Seal of the Depositor**

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**(FOR OFFICE USE ONLY)**

This is to certify that the amount of deposit of `..... (**Rupees**.....) has become due for payment on or after ..... Sanction of the Director has been obtained for refund of the above amount, on the note sheet Para No. .... of the File No: ..... and necessary entry of the refund of the deposit has been recorded in the E.M.D register page No. .... The above DD sent to Accounts section on .....

**Assistant Administrative Officer (S)**

**Registrar**

VOUCHER NO: ..... DATE ..... PASSED FOR PAYMENT TO Shri/Smt/Messrs. .... (**Rupees**.....Only)

**CASE WORKER**

**MANAGER / O.S.**

**DY.F & A.O.**



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Dated: 25.05.2019

**CHECK LIST  
(TO BE FILLED BY THE TENDERER)**

1	Name & Address of the Tenderer		
2	Name & Address Of the Manufacturer		
3	Name of the Equipment & Model Quoted		
4	Validity of the Quotation		
5	a. Delivery Period b. Warranty Period c. Installation Period	5 years	
6	Tender Bid details (Yes or No against each item)	a. Application Fee enclosed	
		b. EMD enclosed	
		c. Brochure/Catalogue enclosed	
		d. Manufacturer Proprietary certificate enclosed	
		e. Pre requirements details enclosed	
		f. List of users enclosed	
		g. Copy of PAN/TIN enclosed	
		h. Distributor authorization letter	
		i. Non-blacklisting certification enclosed	
		j. PAN/TIN/GST/Bank details enclosed	
		k. Declaration enclosed	
			a. Ex Nimhans equipment cost quoted
	b. AMC & CMC cost after 5 years warranty		
8	Training will be provided (Yes or No)		
9	a. Whether after sales, service is available in Bengaluru? If yes, quote		
	b. What is the arrangement for post contract / warranty monitoring of the equipment?		
10	Details of the EMD Submitted	DD No..... Dated ..... for `..... Bank name:	
11	Any Other Information (Enclose separately in letter head – Yes or No)		

Signature of Tenderer & seal



### **Tender Specification for Multielectrode Array System**

- Multi electrode array workstation (60 channel or more)
- Software for 60 channel recording and analysis
- Peristaltic perfusion system
- Temperature controller
- Magnetic perfusion holder
- Faraday cage
- Vibration isolation table (3ft X 3ft) – includes pressure pump or nitrogen cylinder (2 no's, 40 liter each with regulator and accessories).
- Power supply
- Software: latest 64bit & 32bit compatible data acquisition and control software should be included.
- Supplier should have a strong service record in India and should provide details of similar system supplied and serviced in India.
- 5 years warranty



**NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES**

**(Institute of National Importance), Hosur Road, Bengaluru – 560 029**

**Phone: 26995023/5913/5024/5025**

**Website: <http://www.nimhans.ac.in/tender>**

**Fax: 080-26571563/26564830/2121/6811**

**E-mail: [aaos@nimhans.ac.in](mailto:aaos@nimhans.ac.in)**

