



NATIONAL INSTITUTE OF MENTAL HEALTH & NEURO SCIENCES
(Institute of National Importance), Hosur Road, Bengaluru – 560 029

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STR-D1/EQPT/LAPTOPS/Diff. Depts/2019-20

07.05.2019

Sir,

Subject: Quotation for the supply of laptop computers

With reference to subject cited above, kindly make arrangements to send your Quotation/Proforma Invoice in a sealed cover to the undersigned for the supply of the following item/s as detailed below on or before **07.06.2019** positively by post/ courier/Hand. Quotation sent by Fax will not be accepted. Please enclose the copies of your Tin Number, Pan Number.

Sl No	Item Name & Specification	Qty
1	<u>Laptop computer</u> <ul style="list-style-type: none">• Processor-core i5 ,8th generation• RAM -8 GB• Graphic memory capacity -2 GB• HD capacity - 1 TB• OS Architecture -64 Bit• Built in HDMI port & USB Slots with WLAN & Ethernet• Display port to VGA converter for more laptops(apple)• HDMI/VGA converter for regular laptops	02 Nos.
2	<u>Laptop computer</u> <ul style="list-style-type: none">• Processor -8th Generation core i5 processor, 2.30GHZ Intel• Screen size-15.6 inches• RAM-8GB• Hard Drive -2 TB• Item dimensions-26.2 x 37.8 x 2.5cm(10.3 x 14.9 x 1 inches)• Screen resolution -1920 x1080• With Graphic card• USB Port 2 + 1• Big battery, minimum 8 hr life	01 Nos.
For any technical clarifications contact: For Sl.No.1: Dept.of Clinical Pharmacology& Toxicology Contact No:0802699 5111/5113 For Sl No.2: Dept.of Biostatistics Contact No:080 2699 5117/5115		

Downloading of Tender documents from website	www.nimhans.ac.in
Last date for Enquiry (If required)	18.05.2019
Quotation submission last date	07.06.2019

Note:

1. Sealed quotation has to be submitted only by either manufacturer of the articles or the authorized local supplier of the manufacturer. Copy of authorization letter has to be enclosed
2. Quantity of items may be increased/decreased as per requirement
3. Item wise price, taxes, any surcharges (such as transportation, installation, customs duty, etc.), grand total, warranty, delivery period, contact person details (such as Mobile No., E-mail, local supplier address) should be clearly mentioned and the price mentioned should be door delivery price.
4. The unit quoted is to be for **1 year warranty.**
5. Price quoted, should be valid for **1 year.**
6. Mention our Reference No. and due date on envelope cover.
7. Payment terms: No advance payment will be made. Payment will be released only after successful installation & commissioning in all formats and handing over the furniture/equipment to the End-user.

Contd..

8. Enclose the copies of your GST Number & PAN Number, Bank details, without these your quotation will be rejected.
9. Mention the warranty period and delivery period of the item.
10. Quotation must be submitted along with relevant documents counter signed along with seal by the bidder (if applicable such as authorization certificates, Item supplied list of Institutes/Hospitals, catalogues etc.). If not submitted quotation will be treated as incomplete and may be rejected.
11. If the purchase of article is approved by the institute, the article should be supplied/installed within the delivery period quoted else penalty will be levied as per institute rules.
12. Sealed quotation shall be addressed to **THE SPECIAL OFFICER(E),PURCHASE SECTION, NIMHANS, HOSUR ROAD, BENGALURU – 560 029**
13. Quotation received after last date and time will not be considered under any circumstances.
14. However, the institute reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.
15. If necessary the firm may be called for **demo or supply of samples of** the articles.
16. For equipments worth Rs. 2,00,000/- and above, Agreement has to be executed on Rs. 200/- stamp paper (Specimen will be provided with purchase order) and Bank Guarantee has to be executed from a Nationalized Bank for 10% of total value valid for a period of 60 days beyond the warranty period, else payment will not be processed .

Yours faithfully

**Sd/-
Special Officer (E)**